



RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

Criteria 2.3.3

Ratio of faculty mentor to students for academic and other related issues
(Data for the latest completed academic year)

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

INDEX

Sr No.	List of Documents
1	Meeting for appointment of Faculty Mentors
2	Notice
3	List of Subject Mentors
4	List of Faculties and students as Committees mentors
5	Faculty Mentor- Mentee List of B.L.S. / LL.B (Five Year Course)
6	Faculty Mentor- Mentee List of LL. B (Three Year Course)
7	Action Taken Report

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

Meeting for appointment of Faculty Mentors

Date of Meeting:	July 11, 2020
Time:	1:00 PM
Agenda:	Allocation of Faculty Mentors for students Year wise
Minutes:	The principal allocated the faculty members as student mentors for the Academic year 2022-2023.

The meeting was conducted in college in the faculty room.

It was decided that every faculty mentor shall conduct timely mentoring sessions and address queries of students.

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

Notice for Appointment of Faculty Mentors for the Academic Year 2022-2023



RIZVI EDUCATION SOCIETY'S
RIZVI LAW COLLEGE

New Rizvi Education Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

July 22, 2022

NOTICE

This is to inform all students and faculty members that Subject mentors and Committee mentors for the Academic Year 2022-2023 have been appointed. The respective mentors will look after the academic details, committee related activities, timely meetings, follow ups and ensure smooth functioning of the same.

Dr. Sajan Patil
I/c Principal



Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

List of Subject Mentors Assigned

Sr No.	Subjects	Subject Mentor
1	Labour Laws	Prof. Mehraj Mutawalli
2	Law of Contract	Prof. Shweta Shah and Prof. Tanisha Singh
3	Legal Language	Prof. Bhoomi Katira and Prof. Munmun Tyagi
4	Law of Torts	Prof. Bhoomi Katira and Prof. Sneha Soni
5	Law of Crimes	Prof. Munmun Tyagi and Prof. Pooja Bhosale
6	Constitutional Law	Prof. Bhoomi Katira and Prof. Pooja Bhosale
7	Family Law 1	Prof. Munmun Tyagi and Prof. Sadiya Syed
8	Environmental Law	Prof. Sadiya Syed and Prof. Tanisha Singh
9	Administrative Law	Prof. Tanisha Singh & Prof. Sneha Soni
10	Transfer of Property	Prof. Mehraj Mutawalli and Prof. Shweta Shah
11	Family Law 2	Prof. Mehraj Mutawalli and Prof. Shreya Sant
12	Company Law	Prof. Bhoomi Katira
13	Jurisprudence	Prof. Bhoomi Katira and Prof. Sadiya Syed
14	Contract 2	Prof. Akansha and Prof. Tanisha Singh
15	Criminology	Prof. Shweta Shah
16	Bankruptcy Laws	Prof. Shweta Shah
17	Civil Procedure Code	Prof. Mehraj Mutawalli
18	Criminal Procedure Code	Prof. Shweta Shah
19	Public International Law and Human Rights	Prof. Shweta Shah and Prof. Sadiya Syed
20	Law of Evidence	Prof. Shweta Shah
21	Alternative Dispute Resolution	Prof. Munmun Tyagi & Prof. Shweta Shah
22	Intellectual Property Law	Prof. Shweta Shah
23	Law of Banking and Insurance	Prof. Shweta Shah
24	Law of Medicine	Prof. Sneha Soni

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

25	Law relating to Women and Children	Prof. Bhoomi Katira
26	Law of Insurance	Prof. Shweta Shah
27	Practical Training	Prof. Mehraj Mutawalli
28	Drafting Pleading and Conveyancing	Prof. Mehraj Mutawalli
30	Political Science	Prof. Roshan Verma
31	Logic	Prof. Shreya Sant
32	English	Prof. Shreya Sant
33	Economics	Prof. Pooja Bhosale
34	History	Prof. Sneha Soni
35	History of Courts	Prof. Sneha Soni
36	Sociology	Prof. Shreya Sant
37	Laws of Taxation	Prof. Bhoomi Katira

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

List of Faculties and Students as Committee Mentors for Academic Year: 2022-2023

Sr No.	NAME OF COMMITTEES	FACULTY MEMBER	STUDENT MEMBERS
1.	Student Bar Forum	Prof. Samidha Dinde Prof. Bhoomi Katira	Sarthak Rai Juveria Shaikh
2.	Sports Committee	Prof. Samidha Dinde Prof. Shweta Shah	Faraz Shaikh Gokul Kochey Sia Sharma
3.	Field Trip Committee	Dr. Sajan Patil Prof. Shweta Shah	Sarthak Rai Karen Xavier
4.	Moot Court Committee	Prof. Shweta Shah Prof. Bhoomi Katira	Hrishikesh Nabhar Anushka Parab Kedar Jadhav
5.	Anti-Ragging Committee	Prof. Mehraj Mutawalli Prof. Samidha Dinde	Osama Shaikh Twyla Lobo
6.	Examination Committee	Dr. Sajan Pail Prof. Shweta Shah Mr. Mohsin Syed	N/A
7.	Cultural Committee	Prof. Shweta Shah Prof. Mehraj Mutawalli	Faaraz Shaikh Damini Singh

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

Mentor Allotment for the Latest Completed Academic Year 2022-2023

LL. B (THREE YEAR COURSE)

Sr No.	BATCH	Roll Nos.	Name of Mentors
1.	F.Y.LL.B	1-45 46-90 91-135 136-180	Prof. Samidha Dinde Prof. Sneha Soni Prof. Shweta Shah Prof. Mehraj Mutawalli
2.	S.Y.LL.B	1-30 31-60 61-90 91-120 121-150 151-180	Prof. Shreya Sant Prof. Shweta Shah Prof. Sadiya Syed Prof. Pooja Bhosale Prof. Tanisha Singh Prof. Munmun S. Tyagi
3.	T.Y.LL.B	1-30 31-60 61-90 91-120 121-150 151-180	Dr Sajan G. Patil Dr Balasaheb Garje Prof. Shweta Shah Prof. Bhoomi Katira Prof. Mehraj Mutawalli Prof. Pooja Bhosale

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

B.L.S LL. B (FIVE YEAR COURSE)

Sr No.	BATCH	Roll Nos.	Name of Mentor
1.	F.Y.B.L.S. / LL.B.	1-40 41-80 81-120	Prof. Shreya Sant Prof. Samidha Dinde Prof. Mehraj Mutawalli
2.	S.Y.B.L.S. / LL.B.	1-60 61-120	Prof. Pooja Bhosale Prof. Sneha Soni
3.	T.Y.B.L.S. / LL.B.	1-60 61-120	Prof. Bhoomi Katira Prof. Munmun S. Tyagi
4.	Fourth Year B.L.S. / LL.B.	1-60 61-120	Prof. Sadiya Syed Prof. Tanisha Singh
5.	Fifth Year B.L.S. / LL.B.	1-30 31-60 61-90 91-120	Dr Sajan G. Patil Dr. Balasaheb Garje Prof. Shweta Shah Prof. Sadiya Syed

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

Action Taken Report: Faculty Wise Mentorship session

1. Dr. Sajan Patil

Date of Session	Issues Raised	Issues Resolved/Action Taken
12 th December, 2022	Newly enrolled students enquired about academic details of the session. Students raised query regarding change of syllabus and paper pattern	An orientation programme was conducted for enrolled students where they were given guidance about the course and a roadmap for the entire academic year was discussed with them. Queries were addressed and students were notified about the updated syllabus as per university circular.
13 th February 2023	Students raised query regarding practical training submission guidelines. Final Year students enquired about competitive exams.	These queries were addressed and students were given proper guidelines about the same. Students were given guidance about competitive exams and various prospects of legal fields were with students.

Sr. No.	List of Mentees
1.	Utekar Shreya Rajendra
2.	Shaikh Aqsa Akil
3.	Jain Arpit Adesh

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

2. Dr. Rahul Balasaheb Garje

Date of Session	Issues Raised	Issues Resolved/Action Taken
21 st December, 2022	Students needed guidance on legal research and writing for writing legal articles and research papers.	Students were given a detailed explanation on legal research and writing and samples of research work of senior students were shared with them.
16 th March, 2023	Students enquired about AIBE and had questions regarding paper solving.	A session was conducted for students where they were given details about AIBE. Students were shown past year papers and relevant questions were discussed in class.

Sr. No.	List of Mentees
1.	Thange Junaid Shirajuddin
2.	Bindra Sanika Sandeep
3.	Khan Arman Phiroz

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

3.Prof. Mehraj Mutawalli

Date of Session	Issues Raised	Issues Resolved/Action Taken
15 September, 2022	<ol style="list-style-type: none">1.Students raised query about elective subjects.2. Queries regarding Practical Training paper format were raised3. Queries relating to the format of internal assessment were raised.	<p>Students were mentored about every elective subject</p> <p>A separate lecture was scheduled for practical training's paper format discussion</p> <p>Students were given past year formats of internal assessment for reference.</p>
15 December, 2022	<ol style="list-style-type: none">1.Newly enrolled Students were unclear about paper pattern2.Flexibility in the procedure of civil courts	<p>Paper Pattern was discussed with students.</p> <p>Students were mentored about every elective subject</p>
15 February, 2023	<ol style="list-style-type: none">1.Query regarding change of syllabus2.Jurisdiction in family courts for Muslims	<p>Updated syllabus and circular issued by the university was shared with students</p> <p>Proper explanations with flow charts were given to students.</p>

Sr. No.	List of Mentees
1.	Varma Mitali
2.	Madge Sohail
3.	Upadhyaya Jay

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

4. Prof. Shweta Shah

Date of Session	Issues Raised	Issues Resolved/Action Taken
2nd August, 2022	1.Students enquired about past year question papers 2.Participants of Primera's raised queries about memorial writing.	Past year question paper analysis was done and most repeated questions were discussed with students. Students were given guidelines about memorial writing.
15th October, 2022	1.Students had queries about elective subjects. 2.Doubts regarding Participation in moot court competitions were raised.	A special lecture was scheduled and details of all elective subjects were explained to students. Students were given details of upcoming inter-collegiate events and further guidance was provided.
10th January, 2023	1.Students requested guidance on Client Counselling. 2.Academic field visit queries were raised	Students were explained about client counselling with help of a mock client counselling session. Students were given details of upcoming field visits and its benefits.
10th March, 2023		A Session was conducted with Moot Court Committee members regarding details of National Moot Court Competition.

Sr. No.	List of Mentees
1.	Nair Anushka
2.	Thattil Kiran
3.	Faizan Shaikh

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

5. Prof. Bhoomi Katira

Date of Session	Issues Raised	Issues Resolved/Action Taken
2nd August, 2022	1.Participants of Primeras raised queries about memorial writing. 2.Doubts on the registration procedure of a company were raised.	Students were given guidelines about memorial writing. Doubts of the same were addressed and samples of ROC were given.
10 October, 2022	1.Students had queries about elective subjects. 2.Doubts regarding Participation in moot court competitions were raised.	A special lecture was scheduled and details of all elective subjects were explained to students. Students were given details of upcoming inter-collegiate events and further guidance was provided.
10 January, 2023	1.Doubts regarding Data Protection Bill were raised 2.Students raised queries regarding E-Courts and its functioning students	The Data Protection Bill and its analysis was discussed with students. Students were shown how to use E-Courts
10th March, 2023		A Session was conducted with Moot Court Committee members regarding details of National Moot Court Competition.

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

Sr. No.	List of Mentees
1.	Pooja Bhagat
2.	Faraz Shaikh
3.	Missba Zariwala

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

6.Prof. Sneha Soni

Date of Session	Issues Raised	Issues Resolved/Action Taken
17th August, 2022	1.Students asked for guidance for assignment writing for internal assessment. 2.Students had doubts regarding research writing.	Students were given guidelines about assignment writing. Doubts regarding research writing were addressed and students were guided about various research platforms.
10 December, 2022	1.Students had queries about elective subjects. 2.Doubts regarding Motor Vehicles (Amendment) Bill 2022.	A special lecture was scheduled and details of all elective subjects were explained to students. Motor Vehicles (Amendment) Bill 2022 was discussed with students
23rd January, 2023	1 Students enquired about cultural activities.	Students were provided with details of activities of cultural committees.

Sr. No.	List of Mentees
1.	Talib Siddique
2.	Sana Shaikh

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

7.Prof. Sadiya Syed

Date of Session	Issues Raised	Issues Resolved/Action Taken
20th August, 2022	1.Students asked for guidance for assignment writing for internal assessment. 2.Students had doubts regarding research writing.	Students were given guidelines about assignment writing. Doubts regarding research writing were addressed and suggestive article writing topics were given to students.
14th December, 2022	1.Students had queries about elective subjects. 2.Questions relating to working of Family Courts were raised	Students were given detailed descriptions of elective subjects. Students were explained about the working of Family Courts.
23rd February, 2023	1.Students raised queries about internships.	Queries pertaining to internship and BCI guidelines of the same were discussed with students.
10th April, 2023	1.Queries regarding Legal Aid Camp were raised	Functions and working of Legal Aid Camp were explained to students. The session highlighted the importance of Legal Aid Camps.

Sr. No.	List of Mentees
1.	Motiwala Adnan
2.	Mooman Faizan
3.	Muzzakir Khan

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

8. Prof. Samidha Dinde

Date of Session	Issues Raised	Issues Resolved/Action Taken
29th August, 2022	1.Students asked for guidance in Legal Essay Writing.	Students were given explanations on Legal Essay Writing and suggestive topics were given.
23rd December, 2022	1.Students raised queries regarding Internal Assessment of B.L.S First Year.	Session was scheduled for First Year B.L.S and queries regarding Internal Assessment were solved.
10th February, 2023	A special lecture was requested for Logic - 1 for addressing problem-based questions.	A lecture was scheduled on 21st February,2023 addressing doubts of students and guidance on paper solving was also briefly discussed.

Sr. No.	List of Mentees
1.	Tamanna Shaikh
2.	Fiza Shaikh
3.	Vishakha Sharma

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

9.Prof. Pooja Bhosale

Date of Session	Issues Raised	Issues Resolved/Action Taken
29th August, 2022	1.Students needed guidance on higher studies. 2.Queries relating to cultural events were raised.	Students were provided with a roadmap to higher studies where details of entrance exams, syllabus and format of entrance of various colleges were discussed. Students were provided with event details and the cultural committee was instructed to guide students.
14 December, 2022	1.Students had queries about elective subjects.	Students were given detailed descriptions of elective subjects.
23rd February, 2023	1.Students raised queries about answer writing format as per university.	Students were given guidance about ways to write answers in examinations. They were also given sample handouts of modal answers.
10th April, 2023	Queries regarding Legal Aid Camp were raised	Functions and working of Legal Aid Camp were explained to students. The session highlighted the importance of Legal Aid Camps.

Sr. No.	List of Mentees
1.	Motiwala Adnan
2.	Shaikh Rehman Munawar
3.	Shaikh Insha Hanif

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

10.Prof.Shreya Sant

Date of Session	Issues Raised	Issues Resolved/Action Taken
18th July, 2022	1.Students asked for a revision lecture in General English.	A revision lecture was taken for students where grammar questions were discussed and practice sheets were provided after the lecture.
1st September, 2022	1.Students requested for rescheduling of internal assessment.	The internal assessment was rescheduled with permission from the Principal and the same was communicated to students.

Sr. No.	List of Mentees
1.	Saroj Golande
2.	Gokul Kochey

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

11. Prof. Munmun S. Tyagi

Date of Session	Issues Raised	Issues Resolved/Action Taken
13th February, 2023	Students asked for a session on Problem based questions in Law of Crimes.	Session was conducted for the same and past year question papers were also discussed.
5th April, 2023	Students asked for a revision lecture in ADR	A revision lecture was conducted and notes of the subject were given to students.

Sr. No.	List of Mentees
1.	Faraz Shaikh
2.	Ayesha Shaikh

Dr. Sajan G. Patil
I/c Principal





RIZVI EDUCATION SOCIETY'S

RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050
Phone: 2600 2230, 2600 2222.

12. Prof. Tanisha Singh

Date of Session	Issues Raised	Issues Resolved/Action Taken
10th March, 2023	Students enquired about Higher exams and entrance tests	Students were guided about entrance examinations of post-graduation and syllabus patterns were discussed.
1st April, 2023	Students requested for a revision lecture in Contract Law along with past year question papers.	A revision lecture was conducted on the subject and analysis of past year question paper was also discussed with students.

Sr. No.	List of Mentees
1.	Afreen Ghanchi
2.	Roopa Jambholkar

Dr. Sajan G. Patil
I/c Principal

