



RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050  
Phone: 2600 2230, 2600 2222.

## 6.5.3

### QUALITY ASSURANCE INITIATIVES OF THE INSTITUTION INCLUDE

- A.) REGULAR MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC);  
FEEDBACK COLLECTED, ANALYSED AND USED FOR IMPROVEMENTS
- B.) COLLABORATIVE QUALITY INITIATIVES WITH OTHER  
INSTITUTION(S)
- C.) DISABILITY/GENDER/DIVERSITY AUDIT
- D.) ANY OTHER QUALITY AUDIT RECOGNIZED BY STATE, NATIONAL OR  
INTERNATIONAL AGENCIES (ISOCERTIFICATION, NBA)

Dr. Sajan G. Patil  
I/c Principal





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## 6.5.3 – INDEX

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D.- (I)	ENVIORONMNETAL AUDIT
D. - (II)	ENERGY AUDIT
D.- (III)	GREEN AUDIT

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## **A. REGULAR MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC); FEEDBACK COLLECTED, ANALYSED AND USED FOR IMPROVEMENTS**

### **(I) IQAC SIGNIFICANT CONTRIBUTION FOR QUALITY ASSURANCE**

The Internal Quality Assurance Cell (IQAC) was established at Rizvi Education Society's Rizvi College of Law in the year of 2019. The IQAC has been constituted as per the recommendations of the National Assessment and Accreditation Council (NAAC). The IQAC ensures the effective implementation of quality initiatives through continuous reviews and periodic meetings. The IQAC works towards attaining excellence in all academic and administrative endeavours of the institution.

The Internal Quality Assurance Cell (IQAC) is an administrative body that is responsible for all quality matters in an institution. It is the prime responsibility of IQAC to initiate, plan and supervise various activities that are necessary to increase the quality of education imparted in the college. The IQAC plays a pivotal role in promoting quality standards in teaching, learning and evaluation. It also encourages self-evaluation, accountability and undertakes quality-related research studies, consultancy and training programmes.

### **IQAC – VISION:**

- a) In order to prioritize quality culture as the primary focus for Higher Education Institutions, it is essential to institutionalize and internalize all the initiatives undertaken with the assistance and collaboration of both internal and external stakeholders.
- b) By establishing a systematic framework, which includes robust policies, guidelines, and procedures, these initiatives can be embraced and integrated within the institution effectively. This framework should facilitate regular assessments and evaluations to ensure ongoing improvement and progress.
- c) Additionally, it is crucial to create a supportive environment where all members of the institution, including students, faculty, administration, and governing bodies, actively participate in promoting and fostering a culture of quality education.

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**I/c Principal**





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d) Engaging in open and transparent communication channels, encouraging feedback and sharing best practices, will further enhance the growth and development of quality education within the higher education sector.

## **IQAC - OBJECTIVES: - As per guidelines of NAAC the objectives are:**

A. The primary objective of this initiative is to successfully develop and execute a fully encompassing and highly efficient system. The main purpose of this system is to actively encourage and facilitate the consistent application of mindful, regular, and forward-thinking strategies. These strategies are specifically designed and implemented to improve and propel both the educational and operational capabilities of the organization.

B. In order to foster the improvement of institutional functioning and enhance overall quality, it is imperative to take one crucial step - actively promoting the internalization of a quality culture within the organization. This can be achieved by establishing and implementing best practices that become deeply ingrained in the institutional framework, thereby instilling a shared sense of responsibility for continuous improvement among all members of the organization. By encouraging a culture of quality, every individual would be motivated to consistently strive for excellence, resulting in heightened productivity, increased customer satisfaction, and ultimately, the organization's long-term success.

## **IQAC – FUNCTIONS:**

1. The institution is actively involved in the development and application of quality benchmarks and parameters for a wide range of academic and administrative activities, aiming to enhance overall performance and ensure standards are consistently met.

2. To achieve our goal of facilitating the creation of a learner-centric environment that is conducive to quality education, we also strive to support faculty maturation. This involves helping them adopt the necessary knowledge and technology that will enhance their ability to engage in participatory teaching and learning processes.

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3. The collection and analysis of feedback from all stakeholders on quality-related institutional processes are crucial. Equally important is the dissemination of information on various quality parameters to all stakeholders involved. By actively involving stakeholders in feedback and providing them with comprehensive information, institutions can ensure transparency and make informed decisions regarding quality improvement measures.
4. To ensure effective implementation of quality management practices, our organization actively engages in organizing a wide range of inter and intra-institutional workshops and seminars on various quality-related themes. Additionally, we also aim to foster collaborative problem-solving through the promotion and facilitation of quality circles.
5. The periodic conduct of both academic and administrative audits, which involve the thorough examination of processes, procedures, and financial transactions, as well as their subsequent follow-up procedures, such as implementing recommendations and monitoring progress, is crucial for maintaining accountability, transparency, and integrity within the organization while continuously striving to improve overall organizational efficiency.
6. To effectively develop strategies that enhance the delivery of the curriculum, aiming to facilitate and maximize the quality of teaching-learning processes, and further promote and foster productive research outcomes that positively impact the overall educational experience.
7. In order to enhance the development of a learner-centric atmosphere, which is essential for quality education and faculty growth, it is important to encourage the adoption of necessary knowledge and technology that can foster a participatory teaching and learning process.
8. In order to effectively promote the concept of quality circles and significantly contribute to the overall advancement of quality, it becomes absolutely essential to conduct a comprehensive range of highly informative and engaging workshops, seminars, conferences, and events at various levels including the global, national, state, and university levels. These carefully curated platforms will not only serve as opportune moments for professionals, academics, and experts to exchange ideas, knowledge, and best practices but also

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act as powerful catalysts for generating widespread awareness and understanding about the importance and positive impact of quality circles in various industries and sectors.

9. To effectively fulfil its role as a nodal agency responsible for coordinating quality-related activities, one of its key responsibilities entails overseeing the adoption and dissemination of best practices. This critical function ensures that consistent and high-quality standards are maintained throughout the entire institution, encompassing all areas of operation - from administrative processes to academic curriculum and beyond. By continuously striving to promote the implementation of effective practices, the agency guarantees that the institution operates at its optimum level, providing the highest quality of services to its stakeholders, including students, faculty, and staff.

10. Expanding on the original sentence, it is of utmost importance to establish and continuously maintain an institutional database through the utilization of management information systems (MIS) if we are to effectively oversee and enhance the overall quality of the institution. By diligently updating this database on a regular basis, we can not only uphold but also elevate the standards set within the institution. Moreover, this comprehensive database will enable us to efficiently and effectively monitor and evaluate our progress and performance across various operational aspects, ensuring that we are consistently striving for excellence and identifying areas for improvement.

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## (II) INDEX – OUR IQAC TEAM MEMBERS LIST

SR NO.	NAMES	DESIGNATION
1.	PROF DR. SAJAN G. PATEL	CHAIRPERSON
2.	PROF. SHWETA SHAH	IQAC CO-ORDINATOR
3.	PROF MEHARJ MUTAWALLI	MEMBER
4.	PROF SAMIDHA DINDE	MEMBER
5.	PROF. BOOMI KATARIA	MEMBER
6.	PROF. TANISHA SINGH	MEMBER
7.	PROF. MUNMUN TYAGI	MEMBER
8.	PROF. SHIFA SHEIKH	MEMBER

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## A. – (III.) LIST OF REGULAR MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

– [List given below] FROM A.Y 2018-2019 TO 2022-2023 – WITH AGENDAS

SR NO.	MEETINGS	ACADEMIC YEAR
1)	<b>IQAC-MINUTES OF MEETING HELD ON 10<sup>th</sup> AUGUST 2019 FOR ACADEMIC YEAR 2018-2019</b>	<b>2018 -19</b>
AGENDA OF MEETING – DATE - 10-08-2019		
1)-A	To talk about Learning Management System (LMS) Reforms with NAAC Faculty	
1)-B	Recommendation to develop more digitisation of academic documents for better workflow and transparency.	
1)-C	For NAAC faculty members to be assigned QLM & QM data collection criteria.	
1)-D	To introduce Bar code system in evaluation process of Internal system for more transparency in examination procedure	
2)	<b>IQAC-MINUTES OF MEETING HELD ON 2<sup>nd</sup> SEPTEMBER 2020 FOR ACADEMIC YEAR 2019-2020</b>	<b>2019-20</b>
AGENDA OF MEETING – Date - 02-09-2020		
2)-A	To recommend changes within the exercises report of occasions carried out by Rizvi College of Law to form appropriate information base of it for NAAC reason.	
2)-B	To suggest ideas, for upholding new features [ I.T, Digital documents upload, various policies, all committee lists with members etc] & columns in college website for more clarification and visibility for students.	
2)-C	To discuss what other initiatives could be taken to improve mental health awareness in both student and faculty care.	

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2)-D	To consider implementation of more value-based programs, workshops and certificate programs for students.	
3)	<b>IQAC-MINUTES OF MEETING HELD ON 2nd JUNE 2021 FOR ACADEMIC YEAR 2020-2021</b>	<b>2020-21</b>
AGENDA OF MEETING - DATE - 2-06-2021		
3)-A	To plan future seminars, workshops, conferences to achieve academic excellence.	
3)-B	To propose plans & suggestions for reform, suggestions from IQAC members for preparation of NAAC.	
3)-C	To discuss measures to improve the use of the online platform, digital interfaces and examination evaluation process	
3)-D	To do regular status check, uploading, verification of on SSR criteria [i.e. Self-Study Report] related supporting documents for NAAC by administrative staffs.	
4)	<b>IQAC-MINUTES OF MEETING HELD ON 3rd AUGUST 2022 FOR ACADEMIC YEAR 2021-2022</b>	<b>2021 – 22</b>
AGENDA OF MEETING – DATE - 03-08-2022		
4) - A	To organize reforms related to the implementation of the barcode system to increase the transparency of the examination evaluation process.	
4) - B	To follow criteria for intelligent data collection [QLM, QMs] for NAAC of all faculties.	
4) - C	To propose for more internship opportunities & lectures related to practical exposures of court experience to enhance advocacy skills of the students.	
4) - D	To suggest to initiate collaborative programmes with other well-known institutions of law with Rizvi College of law.	

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5)	<b>IQAC-MINUTES OF MEETING HELD ON 2<sup>nd</sup> JANUARY 2023 FOR ACADEMIC YEAR 2022-2023</b>	<b>2022 -23</b>
AGENDA OF MEETING - DATE – 02-01-2023		
5) - A	To discuss the initiatives taken / proposed to be taken and strategic plans to be implemented in the past academic year 2022-2023.	
5) - B	To discuss about taking initiatives to implement infrastructure policy in colleges..	
5) - C	To discuss to make arrangement for more activities on environmental awareness for increasing	
5) - D	To suggest & discuss for conducting events on free legal aid programmes for creating legal awareness issues in our society	

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## III.B) SUPPORTIND DOCUMENTS – MINUTES OF MEETING YEARWISE

2019

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DR. A.H.RIZVI  
President

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**INTERNAL QUALITY ASSURANCE CELL**  
**AGENDA OF MEETING**  
FOR ACADEMIC YEAR – 2018-2019  
DATE - 10<sup>th</sup> DAY OF AUGUST 2019  
PLACE - IN THE SEMINAR HALL 5<sup>th</sup> Floor  
TIME DURATION – 2:00pm till 4:00pm

This meeting of IQAC is held on for achieving the following purpose –

- I. To talk about learning management system (LMS) reforms with NAAC faculty
- II. To recommendation to develop more digitisation of academic documents for better workflow and transparency.
- III. For NAAC faculty members to be assigned QLM & QMs data collection criteria.
- IV. To introduce bar code system in evaluation process of internal system for more transparency in examination procedure

  
SIGNATURE  
PROF. MEHRAJ MUTAWALLI  
IQAC CO-ORDINATOR



Dr. Sajan G. Patil  
I/c Principal







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### INTERNAL QUALITY ASSURANCE CELL MINUTES OF MEETING

FOR ACADEMIC YEAR – 2018-2019

Minutes of the meeting of IQAC held on this 10<sup>th</sup> Day of August 2019 at the Seminar Hall 5<sup>th</sup> Floor at 2:00pm.

#### Minutes

This meeting of Internal Quality Assurance Cell [IQAC] of Rizvi Education Society's Rizvi College of Law of 5 –Years B.L.S/-LLB is held on 10<sup>th</sup> Day of August 2019 at the Seminar Hall 5<sup>th</sup> Floor and to be continued from 2:00pm to 4:00pm.

#### Members attending IQAC Meeting

List is given below of IQAC members who are attending this Meeting –

Sr No.	Names	Designation
1.	Prof Dr. Sajan G. Patel	Chairperson
2.	Prof Meharj Mutawalli	IQAC co-ordinator
3.	Prof Reshma Yadav	Member

#### WELCOME WITH INTRODUCTORY REMARKS BY THE IQAC CO-ORDINATOR

**IQAC Co-ordinator welcomes everyone. The meeting commences at 2; 00pm. The following matters are discussed in this meeting as per the agenda.**

**1)-A - To talk about learning management system (LMS) reforms with NAAC faculty –** The diligent and forward-thinking faculty members of NAAC, with their unwavering commitment to excellence, have recently undertaken a rigorous and comprehensive process to implement a series of remarkable and transformative reforms in their advanced learning management system (LMS). These commendable efforts have resulted in substantial enhancements and improvements to the educational experience for all stakeholders involved, including students, teachers, and administrators alike. As a result, the educational landscape at NAAC has been greatly enriched, providing a more engaging and dynamic learning environment that fosters creativity, critical thinking, and problem-solving skills. Moreover, these reforms have been tailored to address the evolving needs and challenges of the 21st-century education, equipping students with the necessary knowledge, skills, and competencies to thrive in an increasingly complex and interconnected world.

**1)-B - To recommendation to develop more digitisation of academic documents for better workflow and transparency –** One recommendation to improve the workflow and transparency in academia is to focus on developing and implementing a more comprehensive digitization plan for academic documents,



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I/c Principal





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President

such as research papers, conference proceedings, and scholarly journals. By doing this, institutions can streamline their processes, remove the burden of physical storage and maintenance, enable easy access to information for both researchers and students, enhance transparency in the research and publication process, improve collaboration and knowledge sharing, and ultimately foster innovation and progress in the academic community. Furthermore, a comprehensive digitization plan can also facilitate data preservation, allowing valuable research findings to be accessible and retrievable for future generations, ensuring the longevity and sustainability of academic knowledge.

**1)-C - For NAAC faculty members to be assigned QLM & QMs data collection criteria.-** In order to ensure that faculty members at NAAC can easily carry out their data collection tasks, it is imperative that the assignment of QLM and QMs data collection criteria is effectively facilitated by providing clear guidance and support.

**1)-D - To introduce bar code system in evaluation process of internal system for more transparency in examination procedure -** To enhance the transparency of the examination procedure and promote a fair and equitable assessment methodology, we propose the implementation of a secure and fool proof bar code system within the internal evaluation process. This innovative approach, which utilizes unique identification codes assigned to each test paper, aims to introduce a higher level of efficiency and accuracy. By scanning the bar codes, examiners can swiftly access relevant data, eliminating manual errors and ensuring a standardized and unbiased evaluation. Embracing this technology-driven solution will not only streamline the examination process but also enhance the overall integrity and credibility of the evaluation system.

No other matters discussed today.

This IQAC Meeting adjourned for today at 4:00pm

SIGNATURE

PROF MEHARJ MUTAWALLI

IQAC CO-ORDINATOR



Dr. Sajan G. Patil  
I/c Principal





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2020



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**DR. A.H.RIZVI**  
President

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**INTERNAL QUALITY ASSURANCE CELL**

**AGENDA OF MEETING**

FOR ACADEMIC YEAR – 2019-2020  
DATE -2<sup>nd</sup> DAY OF SEPTEMBER 2020  
PLACE - IN THE SEMINAR HALL 5<sup>th</sup> Floor  
TIME DURATION – 1:00pm till 3:00pm

This meeting of IQAC is held on for achieving the following purpose –

- 2)-A - To recommend changes within the exercises report of occasions carried out by Rizvi College of Law to form appropriate information base of it for NAAC purpose
- 2)-B - To suggest ideas, for upholding new features [ I.T, Digital documents upload, various policies, all committee lists with members etc] & columns in college website for more clarification and visibility for students.
- 2)-C - To discuss what other initiatives could be taken to improve mental health awareness in both student and faculty care.
- 2)-D - To consider implementation of more value-based programs, workshops and certificate programs for students.

  
SIGNATURE  
SHWETA SHAH  
IQAC CO-ORDINATOR





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President

### INTERNAL QUALITY ASSURANCE CELL

#### MINUTES OF MEETING

FOR ACADEMIC YEAR – 2020-2021

Minutes of the meeting of IQAC held on this 2<sup>nd</sup> Day of June 2021 at the Seminar Hall 5<sup>th</sup> Floor at 1:00pm.

#### Minutes

This meeting of Internal Quality Assurance Cell [IQAC] of Rizvi Education Society's Rizvi College of Law of 3 –Years LLB is held on 2<sup>nd</sup> Day of June 2021 at the Seminar Hall 5<sup>th</sup> Floor and to be continued from 1:00pm to 3:00pm.

#### Members attending IQAC Meeting

List is given below of IQAC members who are attending this Meeting –

Sr No.	Names	Designation
1.	Prof Dr. Sajan G. Patel	Chairperson
2.	Prof. Shweta Shah	IQAC co-ordinator
3.	Prof Sneha Soni	Member
4.	Prof. Mehraj Mutawalli	Member
5.	Prof. Sadiya Syed	Member

#### WELCOME WITH INTRODUCTORY REMARKS BY THE IQAC CO-ORDINATOR

**IQAC Co-ordinator welcomes everyone. The meeting commences at 1: 00pm. The following matters are discussed in this meeting as per the agenda.**

**2)-A - To plan future seminars, workshops, conferences to achieve academic excellence** - In order to consistently achieve academic excellence, it is absolutely essential to meticulously plan and organize a wide array of thought-provoking future seminars, interactive workshops, and intellectually enriching conferences that are specifically tailored to meet the diverse educational needs and interests of our students, faculty, and staff. By carefully curating a comprehensive program of engaging learning experiences, we can create a vibrant academic community that fosters a passion for lifelong learning and cultivates the skills and knowledge necessary for success in today's rapidly evolving world.

**2)-B - To propose plans & suggestions for reform, suggestions from IQAC members for preparation of NAAC.** – In order to successfully propose forward-thinking and ground-breaking plans and offer highly beneficial suggestions for a thorough restructuring, it is of utmost importance to diligently collect and thoroughly evaluate suggestions from all individuals affiliated with the Internal Quality Assurance Cell (IQAC). These valuable inputs and recommendations will undoubtedly serve as a pivotal factor in the



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meticulous preparation of an exceptional report that will greatly contribute towards the accreditation process carried out by the esteemed National Assessment and Accreditation Council (NAAC).

**3)-C - To discuss measures to improve the use of the online platform, digital interfaces and examination evaluation process** - In order to effectively improve the utilization of the online platform, optimize digital interfaces, and streamline the examination evaluation process, our goal is to engage in a comprehensive discussion that will foster superior outcomes and ensure user satisfaction. We aim to implement measures that will enhance the user experience, making it easier for individuals to navigate and utilize the online platform. Additionally, our focus will be on optimizing digital interfaces to create a seamless and intuitive user interface. Moreover, we want to streamline the examination evaluation process, implementing efficient measures that will expedite the grading and feedback process for improved user outcomes.

**3)-D - To do regular status check, uploading, verification of on SSR criteria [i.e. Self-Study Report] related supporting documents for NAAC by administrative staffs.** - To ensure the smooth progress of regular status checks, it is the duty of the administrative staff to diligently upload and thoroughly verify the supporting documents associated with the criteria for the Self-Study Report (SSR) of NAAC. This meticulous process guarantees that all essential documentation is in the correct location and is current, a critical requirement for the successful completion of the accreditation process. By taking charge of this responsibility, the administrative staff plays a pivotal role in maintaining a well-organized and up-to-date system in preparation for accreditation.

No other matters discussed today.

This IQAC Meeting adjourned for today at 4:00pm.

SIGNATURE  
SHWETA SHAH  
IQAC CO-ORDINATOR



Dr. Sajan G. Patil  
I/c Principal







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### INTERNAL QUALITY ASSURANCE CELL

#### AGENDA OF MEETING

FOR ACADEMIC YEAR – 2020-2021

DATE -2<sup>nd</sup> DAY OF AUGUST, 2021

PLACE - IN THE SEMINAR HALL 5<sup>th</sup> Floor

TIME DURATION – 1:00pm till 3:00pm

This meeting of IQAC is held on for achieving the following purpose –

- 3)-A - To plan future seminars, workshops, conferences to achieve academic excellence.
- 3)-B - To propose plans & suggestions for reform, suggestions from IQAC members for preparation of NAAC.
- 3)-C - To discuss measures to improve the use of the online platform, digital interfaces and examination evaluation process
- 3)-D - To do regular status check, uploading, verification of on SSR criteria [i.e. Self-Study Report] related supporting documents for NAAC by administrative staffs.

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### INTERNAL QUALITY ASSURANCE CELL

#### MINUTES OF MEETING

FOR ACADEMIC YEAR – 2020-2021

Minutes of the meeting of IQAC held on this 2<sup>nd</sup> Day of June 2021 at the Seminar Hall 5<sup>th</sup> Floor at 1:00pm.

#### Minutes

This meeting of Internal Quality Assurance Cell [IQAC] of Rizvi Education Society's Rizvi College of Law of 3 – Years LLB is held on 2<sup>nd</sup> Day of June 2021 at the Seminar Hall 5<sup>th</sup> Floor and to be continued from 1:00pm to 3:00pm.

#### Members attending IQAC Meeting

List is given below of IQAC members who are attending this Meeting –

Sr No.	Names	Designation
1.	Prof Dr. Sajan G. Patel	Chairperson
2.	Prof. Shweta Shah	IQAC co-ordinator
3.	Prof Sneha Soni	Member
4.	Prof. Mehraj Mutawalli	Member
5.	Prof. Sadiya Syed	Member

#### WELCOME WITH INTRODUCTORY REMARKS BY THE IQAC CO-ORDINATOR

**IQAC Co-ordinator welcomes everyone. The meeting commences at 1: 00pm. The following matters are discussed in this meeting as per the agenda.**

**2)-A - To plan future seminars, workshops, conferences to achieve academic excellence** - In order to consistently achieve academic excellence, it is absolutely essential to meticulously plan and organize a wide array of thought-provoking future seminars, interactive workshops, and intellectually enriching conferences that are specifically tailored to meet the diverse educational needs and interests of our students, faculty, and staff. By carefully curating a comprehensive program of engaging learning experiences, we can create a vibrant academic community that fosters a passion for lifelong learning and cultivates the skills and knowledge necessary for success in today's rapidly evolving world.

**2)-B - To propose plans & suggestions for reform, suggestions from IQAC members for preparation of NAAC.** – In order to successfully propose forward-thinking and ground-breaking plans and offer highly beneficial suggestions for a thorough restructuring, it is of utmost importance to diligently collect and thoroughly evaluate suggestions from all individuals affiliated with the Internal Quality Assurance Cell (IQAC). These valuable inputs and recommendations will undoubtedly serve as a pivotal factor in the



Dr. Sajan G. Patil  
I/c Principal







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President

meticulous preparation of an exceptional report that will greatly contribute towards the accreditation process carried out by the esteemed National Assessment and Accreditation Council (NAAC).

**3)-C - To discuss measures to improve the use of the online platform, digital interfaces and examination evaluation process** - In order to effectively improve the utilization of the online platform, optimize digital interfaces, and streamline the examination evaluation process, our goal is to engage in a comprehensive discussion that will foster superior outcomes and ensure user satisfaction. We aim to implement measures that will enhance the user experience, making it easier for individuals to navigate and utilize the online platform. Additionally, our focus will be on optimizing digital interfaces to create a seamless and intuitive user interface. Moreover, we want to streamline the examination evaluation process, implementing efficient measures that will expedite the grading and feedback process for improved user outcomes.

**3)-D - To do regular status check, uploading, verification of on SSR criteria [i.e. Self-Study Report] related supporting documents for NAAC by administrative staffs.** - To ensure the smooth progress of regular status checks, it is the duty of the administrative staff to diligently upload and thoroughly verify the supporting documents associated with the criteria for the Self-Study Report (SSR) of NAAC. This meticulous process guarantees that all essential documentation is in the correct location and is current, a critical requirement for the successful completion of the accreditation process. By taking charge of this responsibility, the administrative staff plays a pivotal role in maintaining a well-organized and up-to-date system in preparation for accreditation.

No other matters discussed today.

This IQAC Meeting adjourned for today at 4:00pm.

SIGNATURE  
SHWETA SHAH  
IQAC CO-ORDINATOR



Dr. Sajan G. Patil  
I/c Principal





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### INTERNAL QUALITY ASSURANCE CELL

#### AGENDA OF MEETING

FOR ACADEMIC YEAR – 2021-2022

DATE -3<sup>rd</sup> DAY OF AUGUST 2022

PLACE - IN THE SEMINAR HALL 5<sup>th</sup> Floor

TIME DURATION – 2:00pm till 4:00pm

This meeting of IQAC is held on for achieving the following purpose –

- 4) – A- To organize reforms related to the implementation of the barcode system to increase the transparency of the examination evaluation process.
- 4) – B- To follow criteria for intelligent data collection [QLM, QMs] for NAAC of all faculties.
- 4) – C- To propose for more internship opportunities & lectures related to practical exposures of court experience to enhance advocacy skills of the students.
- 4) – D- To suggest to initiate collaborative programmes with other well-known institutions of law with Rizvi College of law.

SIGNATURE  
SHWETA SHAH  
IQAC CO-ORDINATOR



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President

### INTERNAL QUALITY ASSURANCE CELL

#### MINUTES OF MEETING

FOR ACADEMIC YEAR – 2020-2021

Minutes of the meeting of IQAC held on this 3<sup>rd</sup> Day of August 2022 at the Seminar Hall 5<sup>th</sup> Floor at 2:00pm.

#### Minutes

This meeting of Internal Quality Assurance Cell [IQAC] of Rizvi Education Society's Rizvi College of Law of 3 –Years LLB is held on 3<sup>rd</sup> Day of August 2022 at the Seminar Hall 5<sup>th</sup> Floor and to be continued from 2:00pm to 4:00pm.

#### Members attending IQAC Meeting

List is given below of IQAC members who are attending this Meeting –

Sr No.	Names	Designation
1.	Prof Dr. Sajan G. Patel	Chairperson
2.	Prof. Shweta Shah	IQAC co-ordinator
3.	Prof. Mehraj Mutawalli	Member
4.	Prof Bhoomi Katira	Member
5.	Prof. Sneha Soni	Member
6.	Prof. Pooja Bhosale	Member
7.	Bhavesh Gupta	Student representative

#### WELCOME WITH INTRODUCTORY REMARKS BY THE IQAC CO-ORDINATOR

IQAC Co-ordinator welcomes everyone. The meeting commences at 1: 00pm. The following matters are discussed in this meeting as per the agenda.

4) – A- To organize reforms related to the implementation of the barcode system to increase the transparency of the examination evaluation process. - In order to improve the transparency of the examination evaluation process, our organization is focused on implementing a barcode system. This system, which is being introduced as part of a larger reform effort, aims to streamline and enhance the overall assessment process. By using barcodes, our goal is to ensure accuracy, efficiency, and fairness in assessing students' performance. This initiative is part of our ongoing commitment to embracing technological advancements and fostering a more transparent education system overall.



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I/c Principal







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President

4) – B - To follow criteria for intelligent data collection [QLM, QMs] for NAAC of all faculties – To effectively comply with the criteria for intelligent data collection outlined by QLM and QMs, it is imperative for all faculties to diligently and consistently adhere to these comprehensive guidelines throughout their NAAC process. It is essential that all faculties understand the importance of following these guidelines as they ensure the accuracy, reliability, and relevance of the collected data, which ultimately contributes to the overall success and credibility of the NAAC process. Therefore, by strictly following these guidelines, faculties can demonstrate their commitment to quality education and continuous improvement.

4) – C - To propose for more internship opportunities & lectures related to practical exposures of court experience to enhance advocacy skills of the students. - In order to effectively foster the growth of students' advocacy skills, it is imperative to present a diverse array of internship opportunities and host a series of informative lectures specifically designed to offer hands-on court experience. The incorporation of such experiences will significantly enrich their comprehension and subsequent utilization of legal principles, thereby equipping them with the requisite preparation to confront any forthcoming legal challenges that may arise in their future endeavours.

4) – D - To suggest to initiate collaborative programmes with other well-known institutions of law with Rizvi College of law. - In order to further enhance its prestigious academic standing and expand its global knowledge-sharing network, it is highly recommended that Rizvi College of Law actively explores and pursues potential joint collaborations and exchange initiatives with esteemed and renowned law institutions from around the world. By engaging in such strategic partnerships, Rizvi College of Law can foster invaluable opportunities for cross-cultural exchange, knowledge exchange, and innovative research, thus broadening the horizons of its students and faculty while cementing its place as a leading institution in the field of law education internationally.

No other matters discussed today.

This IQAC Meeting adjourned for today at 4:00pm.

SIGNATURE  
SHWETA SHAH  
IQAC CO-ORDINATOR



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I/c Principal





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President

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**INTERNAL QUALITY ASSURANCE CELL**  
**AGENDA OF MEETING**  
FOR ACADEMIC YEAR – 2022-2023  
DATE -2<sup>nd</sup> DAY OF JANUARY 2023  
PLACE - IN THE SEMINAR HALL 5<sup>th</sup> Floor  
TIME DURATION – 2:00pm till 4:00pm

This meeting of IQAC is held on for achieving the following purpose –

- 5) - A To discuss the initiatives taken / proposed to be taken and strategic plans to be implemented in the past academic year 2022-2023.
- 5) - B To discuss about taking initiatives to implement infrastructure policy in colleges.
- 5) - C To discuss to make arrangement for more activities on environmental awareness for increasing more sensitivity on environmental issues and citizen's response
- 5) – D - To suggest & discuss for conducting events on free legal aid programmes for creating legal awareness issues in our society.

  
SIGNATURE  
SHWETA SHAH  
IQAC CO-ORDINATOR



Dr. Sajan G. Patil  
I/c Principal







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President

### INTERNAL QUALITY ASSURANCE CELL

#### MINUTES OF MEETING

FOR ACADEMIC YEAR – 2022-2023

Minutes of the meeting of IQAC held on this 2<sup>nd</sup> Day of January 2023 at the Seminar Hall 5<sup>th</sup> Floor at 2:00pm.

#### Minutes

This meeting of Internal Quality Assurance Cell [IQAC] of Rizvi Education Society's Rizvi College of Law of 3 –Years LLB is held on 2<sup>nd</sup> Day of January 2023 at the Seminar Hall 5<sup>th</sup> Floor and to be continued from 2:00pm to 4:00pm.

#### Members attending IQAC Meeting

List is given below of IQAC members who are attending this Meeting –

Sr No.	Names	Designation
1.	Prof Dr. Sajan G. Patel	Chairperson
2.	Prof. Shweta Shah	IQAC co-ordinator
3.	Prof. Mehraj Mutawalli	Member
4.	Prof. Boomi Kataria	Member
5.	Prof. Tanisha Singh	Member
6.	Prof. Shifa Shaikh	Member
7.	Avinash Veer	Student representative

#### WELCOME WITH INTRODUCTORY REMARKS BY THE IQAC CO-ORDINATOR

**IQAC Co-ordinator welcomes everyone. The meeting commences at 1: 00pm. The following matters are discussed in this meeting as per the agenda.**

**5) – A - To discuss the initiatives taken / proposed to be taken and strategic plans to be implemented in the past academic year 2022-2023 -** To initiate a comprehensive and in-depth discussion, we will delve into the various initiatives that were diligently undertaken or are proposed to be taken in the preceding academic year of 2022-2023, thereby encompassing a wide range of projects and programs. In addition, we will thoroughly explore the meticulously formulated strategic plans that have been carefully designed and tailored to drive effective implementation and progress during the aforementioned period, ensuring that our objectives are met and the desired outcomes are achieved.



Dr. Sajan G. Patil  
I/c Principal





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5) – B - To discuss about taking initiatives to implement infrastructure policy in colleges – In order to foster a comprehensive and productive dialogue regarding strategies and steps that can effectively be put in place for the successful implementation of infrastructure policy in colleges, it becomes crucial to convene a diverse group of stakeholders from a multitude of disciplines. By bringing together administrators, faculty members, and students, each with their distinctive perspectives and insights, a meaningful and holistic discussion can be facilitated. These various stakeholders, representing the different facets of college life, possess a wealth of knowledge and experiences that are pertinent to the topic at hand.

5) – C - To discuss to make arrangement for more activities on environmental awareness for increasing more sensitivity on environmental issues and citizen's response - To effectively address the need for greater environmental awareness and enhance citizen engagement, it is crucial to engage in discussions and establish plans to organize an array of activities aimed at increasing sensitivity towards environmental issues and encouraging a proactive response from citizens. These activities can include workshops, awareness drives, campaigns, and collaborative efforts with local communities and organizations. By fostering dialogue and creating opportunities for action, we can collectively work towards a more sustainable future.

5) – D - To suggest & discuss for conducting events on free legal aid programmes for creating legal awareness issues in our society - In order to effectively raise awareness on legal issues in our society, it would be highly advantageous to suggest and actively participate in engaging discussions and dialogues that revolve around the organization of various events encompassing free legal aid programmes. These events could take the form of informative seminars, interactive workshops, and engaging panel discussions, inviting legal professionals and experts to share their knowledge and insights with the community. By creating these opportunities for the general public to learn and discuss legal matters, we can foster a greater understanding and awareness within our society, ultimately leading to a more legally informed and empowered community. Through these initiatives, we aim to ensure that individuals from all walks of life have access to vital legal information and resources, thus promoting a fair and just society for everyone.

No other matters discussed today.

This IQAC Meeting adjourned for today at 4:00pm.

SIGNATURE  
SHWETA SHAH  
IQAC CO-ORDINATOR



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## B. COLLABORATIVE QUALITY INITIATIVES WITH OTHER INSTITUTION(S)

### B.- (I) LIST OF COLLABORATIVE INITIATIVES YEARWISE

Sr. No.	Name of Institution/ Organisation/College	Details of Linkage	Years
1.	Rajarshi Shahu College of Law	Faculty Exchange	3-04-2019 2018-2019 2019-2020 2020-2021 2021-2022 2022-2023
2.	Rajarshi Shahu College of Law	Student Exchange Program	3-04-2019 2018-2019 2019-2020 2020-2021 2021-2022 2022-2023
3.	Manjara Charitable Trust College of Law	Faculty Exchange	1-07-2019 2019-2020 2020-2021 2021-2022 2022-2023
4.	Manjara Charitable Trust College of Law	Student Exchange Program	1-07-2019 2019-2020 2020-2021 2021-2022 2022-2023

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5.	D.T.S.S College of Law	Faculty Exchange	<b>11-03-2020</b> 2019-2020 2020-2021 2021-2022 2022-2023
6.	D.T.S.S College of Law	Student Exchange Program	<b>11-03-2020</b> 2019-2020 2020-2021 2021-2022 2022-2023
7.	Bharatratna Dr. Babasaheb Ambedkar College of Law	Faculty Exchange	<b>1-04-2020</b> 2019-2020 2020-2021 2021-2022 2022-2023
8.	Shri Indrapal Baburao Chaughule Law College (SIBC)	Faculty Exchange	<b>1-04-2020</b> 2019-2020 2020-2021 2021-2022 2022-2023
9.	St. Rocks Degree College of Law	Faculty Exchange	<b>1-04-2020</b> 2019-2020 2020-2021 2021-2022 2022-2023

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10.	St. Rocks Degree College of Law	Student Exchange Program	<b>1-04-2020</b> 2019-2020 2020-2021 2021-2022 2022-2023
11.	Bharatratna Dr. Babasaheb Ambedkar College of Law	Student Exchange Program	<b>12-08-2021</b> 2021-2022 2022-2023
12.	Shri Indrapal Baburao Chaughule Law College (SIBC)	Student Exchange Program	<b>12-08-2021</b> 2021-2022 2022-2023
13.	Agnel School of Law	Faculty Exchange	<b>10-03-2023</b> 2022-2023
14.	Agnel School of Law	Student Exchange Program	<b>10-03-2023</b> 2022-2023
15.	Vasantdada Patil Pratishthan's Law College	Faculty Exchange	<b>2-08-2021</b> 2021-2022 2022-2023
16.	Vasantdada Patil Pratishthan's Law College	Student Exchange Program	<b>2-08-2021</b> 2021-2022 2022-2023
17.	Nalanda Law College	Faculty Exchange	<b>5-08-2021</b> 2021-2022 2022-2023

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18.	Nalanda Law College	Student Exchange Program	<b>5-08-2021</b> 2021-2022 2022-2023
19.	Sandesh College of Law	Faculty Exchange	<b>12-08-2021</b> 2021-2022 2022-2023
20.	Sandesh College of Law	Student Exchange Program	<b>12-08-2021</b> 2021-2022 2022-2023
21.	Gokhale Education Society's Law College	Faculty Exchange	<b>1-12-2021</b> 2021-2022 2022-2023
22.	Gokhale Education Society's Law College	Student Exchange Program	<b>1-12-2021</b> 2021-2022 2022-2023
23.	KES' Shri Jayantilal H. Patel Law College	Faculty Exchange	<b>5-08-2022</b> 2022-2023
24.	KES' Shri Jayantilal H. Patel Law College	Student Exchange Program	<b>5-08-2022</b> 2022-2023
25.	Khayaal (NGO)	Social Services Internship	

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## B.-(II) LIST

### B. - (II-A) LIST OF MOUs

SR NO.	DOCUMENTS
1.	MOU - FACULTY EXCHANGE – RAJARSHI SHAHU COLLEGE OF LAW - 2019
2.	MOU - STUDENT EXCHANGE - DTSS COLLEGE OF LAW –2020
3.	MOU – FACULTY EXCHANGE GOKHALE EDUCATION SOCIETY LAW COLLEGE – 2021
4.	MOU – STUDENT EXCHANGE - KES COLLEGE OF LAW YEAR - 2022
5.	MOU – STUDENT EXCHANGE – AGNEL SCHOOL OF LAW - 2023

### B. - (II-B) LIST OF SEMINARS / WORKSHOPS

Sr. No.	Year	Title of Seminar or Workshop	Topic	Date	Nature of event
1.)	27/11/2021	Seminar on Soft Skill Development – Resource Person: Asst. Prof. Smita Thool	Topic: Soft Skill Development	27-11-2021	Collaboration: Faculty Exchange
2.)	19/1/2022	Letters showcasing Asst. Prof. Shweta Shah conducted Seminar in St. Rocks Degree College of Law	Fostering Gender Justice	19-01-22	Collaboration: Faculty Exchange

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3.)	18/06/2022	Workshop on Navigating Competition Laws Resource Person:-Asst. Prof. Smita Thool	Workshop on Navigating Competition Laws	18-6- 2022	Collaboration: Faculty Exchange
4.)	8/10/2022	Law Fest: KES Shri Jayantilal H. Patel Law College	The event, a testament to legal prowess, showcased a spectrum of competitions, debates,	8-10-2022	Collaboration: Student Exchange

## B. – (III) LIST - SUPPORTING DOCUMENTS

SR. NO.	DOCUMENTS
<b>B.(III-1)</b>	<b>LIST OF MOUS</b>
1 <sup>st</sup> .)	MOU - FACULTY EXCHANGE – RAJARSHI SHAHU COLLEGE OF LAW YEAR - 2019
2 <sup>nd</sup> .)	MOU - STUDENT EXCHANGE - DTSS COLLEGE OF LAW – YEAR 2020
3 <sup>rd</sup> .)	MOU – FACULTY EXCHANGE GOKHALE EDUCATION SOCIETY LAW COLLEGE – 2021
4 <sup>th</sup> .)	MOU – FACULTY EXCHANGE GOKHALE EDUCATION SOCIETY LAW COLLEGE –2022
5 <sup>th</sup> .)	MOU – STUDENT EXCHANGE – AGNEL SCHOOL OF LAW - 2023
<b>B.(III-2)</b>	<b>LIST OF SEMINAR/WORKSHOP/CONFERENCES</b>

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6 <sup>th</sup> .)	REPORT OF SEMINAR/WORKSHOP/CONFERENCE A.Y. 2021-2022 - TOPIC: SOFT SKILL DEVELOPMENT
7 <sup>th</sup> .)	REPORT OF SEMINAR/WORKSHOP/CONFERENCE A.Y. 2022-2023 - FOSTERING GENDER JUSTICE
8 <sup>th</sup> .)	REPORT OF SEMINAR/WORKSHOP/CONFERENCE A.Y. 2022-2023 - WORKSHOP ON NAVIGATING COMPETITION LAWS
9 <sup>th</sup> .)	LEGAL FEST 'FURIO JURICIO' KES SHRI JAYANTILAL H. PATEL LAW COLLEGE A.Y. 2022-2023- TOPIC: SOFT SKILL DEVELOPMENT

Dr. Sajan G. Patil  
I/c Principal





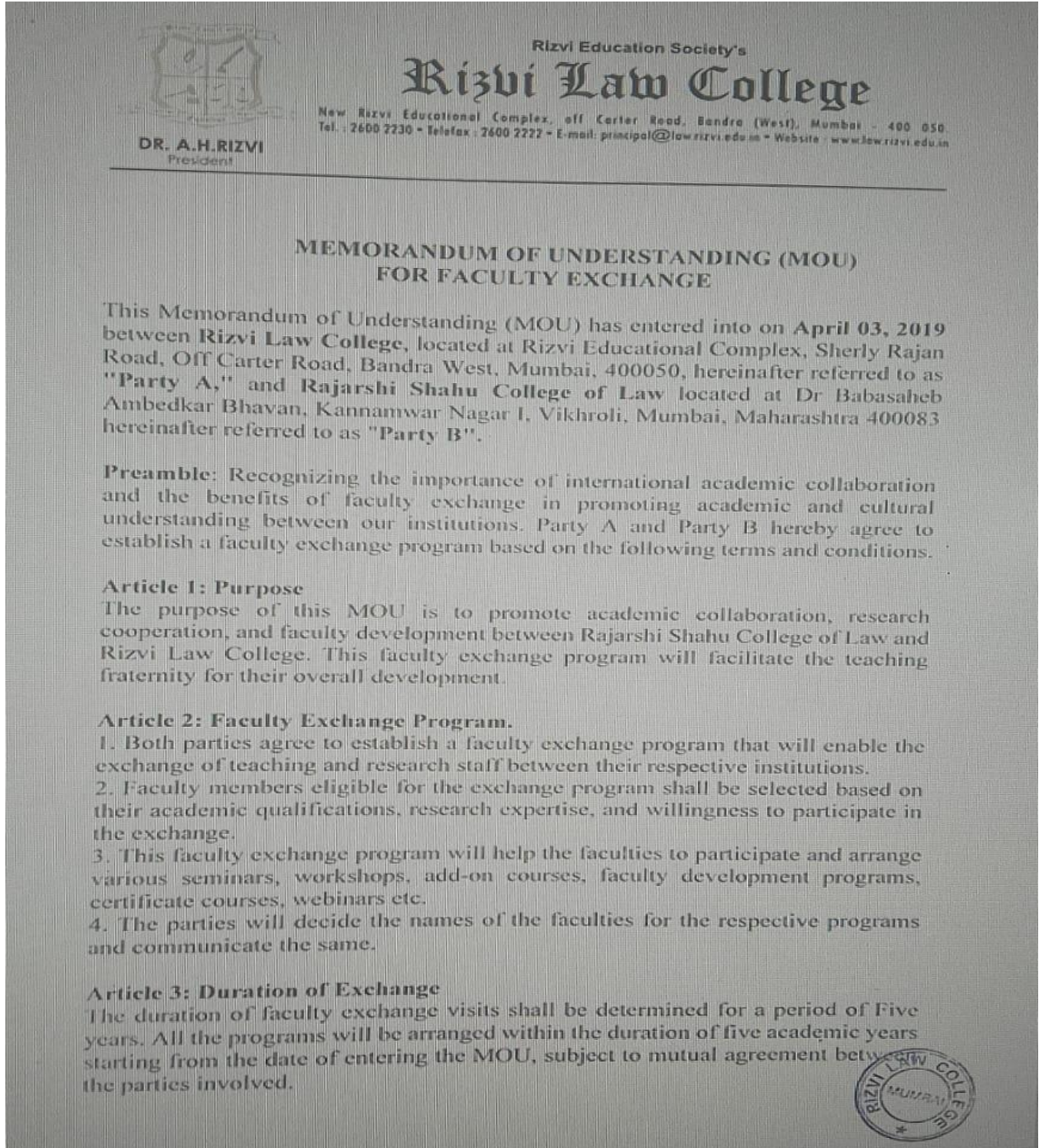


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## 1st.) MOU - FACULTY EXCHANGE – RAJARSHI SHAHU COLLEGE OF LAW YEAR - 2019



Dr. Sajan G. Patil  
I/c Principal







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President

### Article 4: Financial Provisions

1. Neither Party A nor Party B shall charge faculty exchange fees to the visiting faculty members during their exchange period. The said program is solely for the benefit of the faculties and the parties to this MOU does not intend to make any profit out of this MOU.

### Article 5: Responsibilities of the Sending Institution (Party A)

1. Party A shall nominate eligible faculty members for participation in the exchange program in consultation with Party B.
2. Party A shall ensure that the selected faculty members have the necessary documents, including the work permits for their exchange period at Party B's institution.

### Article 6: Responsibilities of the Host Institution (Party B)

1. Party B shall provide visiting faculty members with suitable working facilities, resources and support needed to conduct their teaching and research activities during the exchange period.
2. Party B shall appoint a designated contact person to assist visiting faculty members and facilitate their integration into the academic and social life at Party B's institution.

### Article 7: Reporting and Evaluation

1. Both parties agree to regularly review and evaluate the effectiveness of the faculty exchange program and make necessary improvements.
2. Each party shall provide a comprehensive report on the exchange program including the outcomes and achievements of the participating faculty members at the end of each academic year.

### Article 8: Intellectual Property Rights

1. Any intellectual property rights arising from joint research and collaborative activities shall be governed by a separate agreement between the involved parties.
2. Both parties shall respect and protect the intellectual property rights of the visiting faculty members during their exchange period.

### Article 9: Termination

Either party may terminate this MOU by providing written notice to the other party at least one month prior to the intended termination date.



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President

### Article 10: Amendments

Any amendments to this MOU shall be made in writing and require the mutual consent of both parties.

### Article 11: Confidentiality:

All information shared during the collaboration and implementation of the student exchange program shall be treated with strict confidentiality. No data of the respective students shall be shared/leaked by any of the members involved in the program/programs.

This Memorandum of Understanding constitutes the understanding between the Home Institution and the Host Institution regarding the student exchange program and supersedes all prior agreements or arrangements, whether oral or written.

Signed and Agreed:

Rizvi Law College  
Name: Dr. Sajan G. Patil  
Title: Principal

Signature:  
Date: 03.04.2019

Principal  
Rizvi Law College,  
Bandra (W), Mumbai - 400 050



Rajarshi Shahu College of Law  
Name: Sanjay Rajendra Singh  
Title: Principal

Signature:  
Date: 03.04.2019

IC PRINCIPAL  
RAJARSHI SHAHU COLLEGE OF LAW  
VIKHROLI (E), MUMBAI - 83



Dr. Sajan G. Patil  
I/c Principal





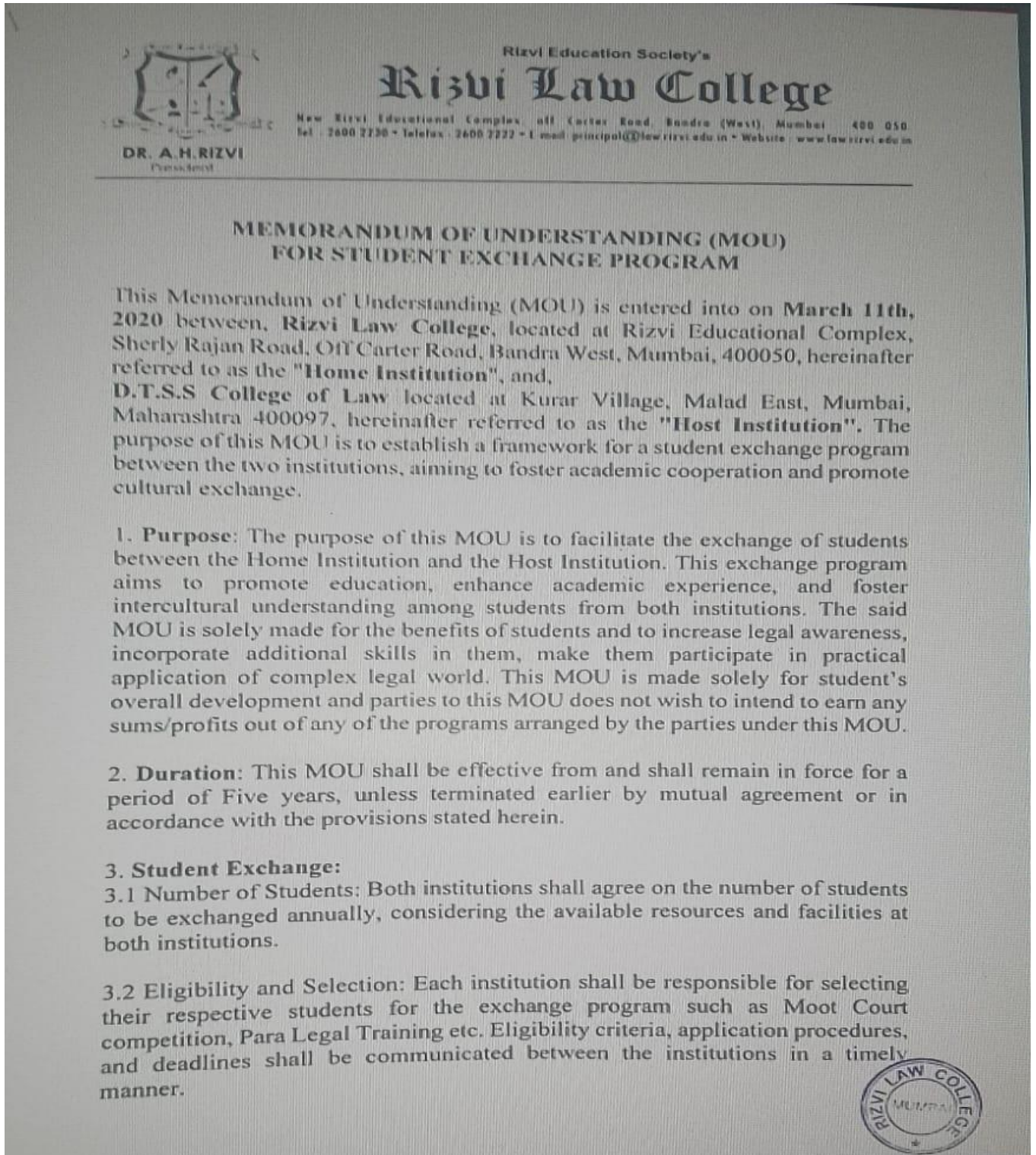


RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050  
Phone: 2600 2230, 2600 2222.

## 2<sup>nd</sup>.) MOU - STUDENT EXCHANGE - DTSS COLLEGE OF LAW – YEAR 2020



Dr. Sajan G. Patil  
I/c Principal







RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

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Phone: 2600 2230, 2600 2222.



DR. A.H.RIZVI  
President

Rizvi Education Society's

## Rizvi Law College

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Tel. : 2600 2230 • Telefax : 2600 2222 • E-mail: principal@law.rizvi.edu.in • Website : www.law.rizvi.edu.in

**3.3 Coursework and Credit Transfer:** The participating students will be allowed to enroll in the courses offered by the host institution during the exchange period. The courses taken by the students will be recognized by the home institution subject to pre-determined credit transfer guidelines.

**3.4 Academic Support:** The host institution shall provide academic support and guidance to the visiting students during their exchange period ensuring a fulfilling and successful learning experience.

**3.5 Types of programs offered/to be offered:** Students will be offered various programs arranged the parties under this MOU such as Seminars, Workshops (Online and Offline both), Certificate courses, Add-on courses, conferences, Internships, Moots, Research work help/publications, Articles publication guidance/publication, Competitions etc.

#### **4. Financial Arrangements:**

**4.1 Tuition Fees:** Students participating in the exchange program shall be exempted from paying student exchange fees at the host institution. However, they shall remain liable for any applicable fees at the home institution. Only the basic material cost if any will be paid by the students.

**4.2 Travel Expenses:** Students shall bear the costs of their travel expenses and other related expenses.

#### **5. Administrative Arrangements:**

**5.1 Student Support:** Both institutions shall appoint a designated coordinator to facilitate the exchange program and serve as a point of contact for participating students which will be solely for the benefit of student and not for earning any profits out of any arrangements.

#### **6. Evaluation and Review:**

Both institutions shall regularly review and evaluate the effectiveness of the exchange program to make necessary improvements and ensure its continued success.

The action report shall be prepared by the respective coordinators and the suggestions or discussions shall be incorporated in the actions taken by the said colleges.

#### **7. Termination:**



Dr. Sajan G. Patil  
I/c Principal







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Rizvi Education Society's

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**DR. A.H.RIZVI**  
President

Either institution may terminate this MOU with a prior written notice of one month to the other party. Termination shall not affect the completion of any ongoing student exchange at the time of notice.

### 8. Amendments:

Any amendments or modifications to this MOU shall be made in writing and shall be mutually agreed upon by both institutions.

### 9. Confidentiality:

All information shared during the collaboration and implementation of the student exchange program shall be treated with strict confidentiality. No data of the respective students shall be shared/leaked by any of the members involved in the program/programs.

This Memorandum of Understanding constitutes the understanding between the Home Institution and the Host Institution regarding the student exchange program and supersedes all prior agreements or arrangements, whether oral or written.

Signed and Agreed:

Signed and Agreed:

Rizvi Law College  
Name: Dr. Sajan G. Patil  
Title: I/c Principal

Signature:

Date: 11/03/2020  
Principal  
Rizvi Law College,  
Bandra (W), Mumbai - 400 050



D.T.S.S. College of Law

Name: Dr. Rita Bansal

Title: I/c Principal

Signature:

Date: 11/03/2020  
I/C.Principal  
Sanskar Sarjan Education Society  
D.T.S.S. College of Law,  
Kurar Village, Malad (East).  
Mumbai-400097.

Dr. Sajan G. Patil  
I/c Principal





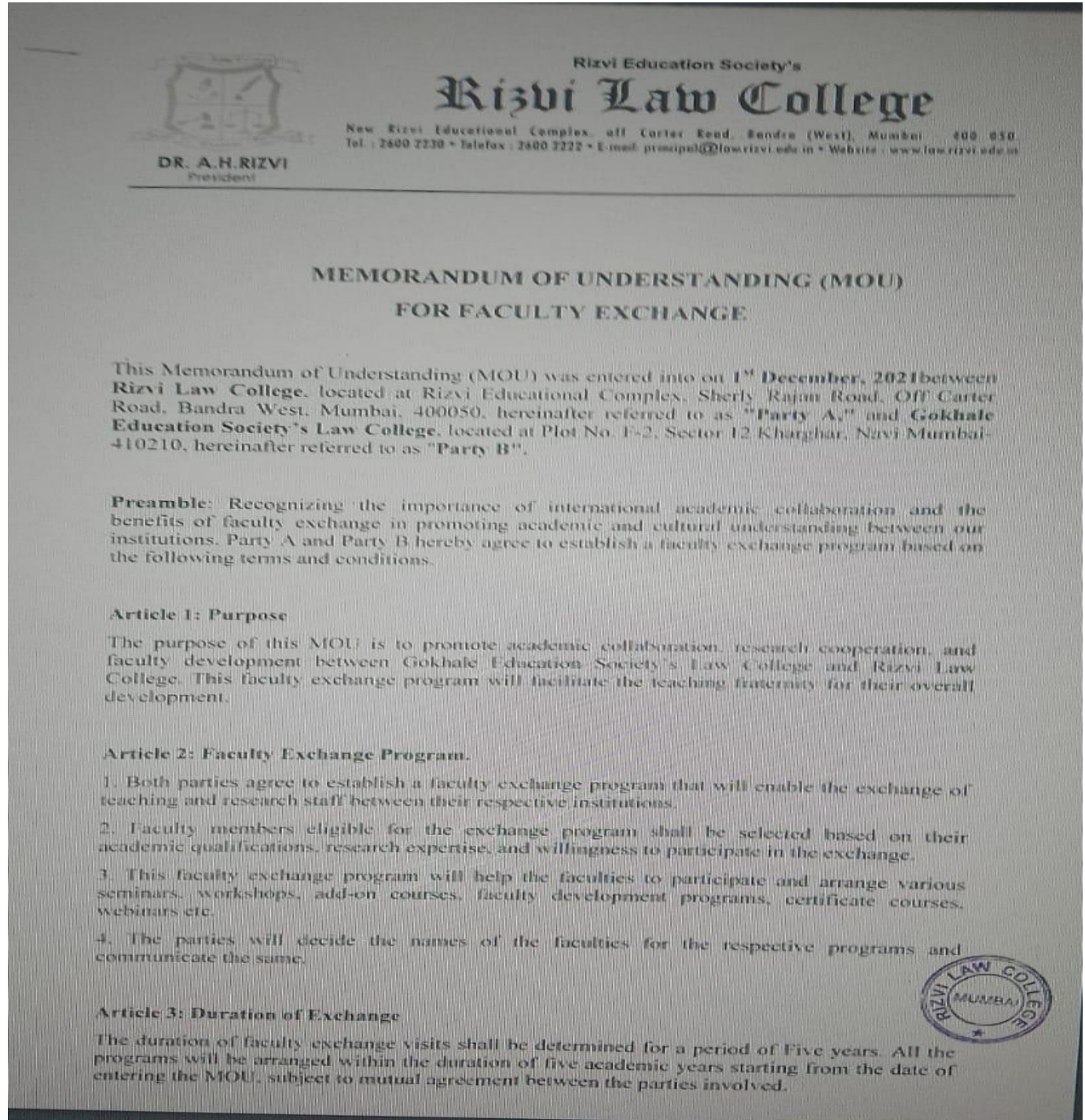


RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

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## 3<sup>rd</sup> ) MOU – FACULTY EXCHANGE GOKHALE EDUCATION SOCIETY LAW COLLEGE – 2021



Dr. Sajan G. Patil  
I/c Principal

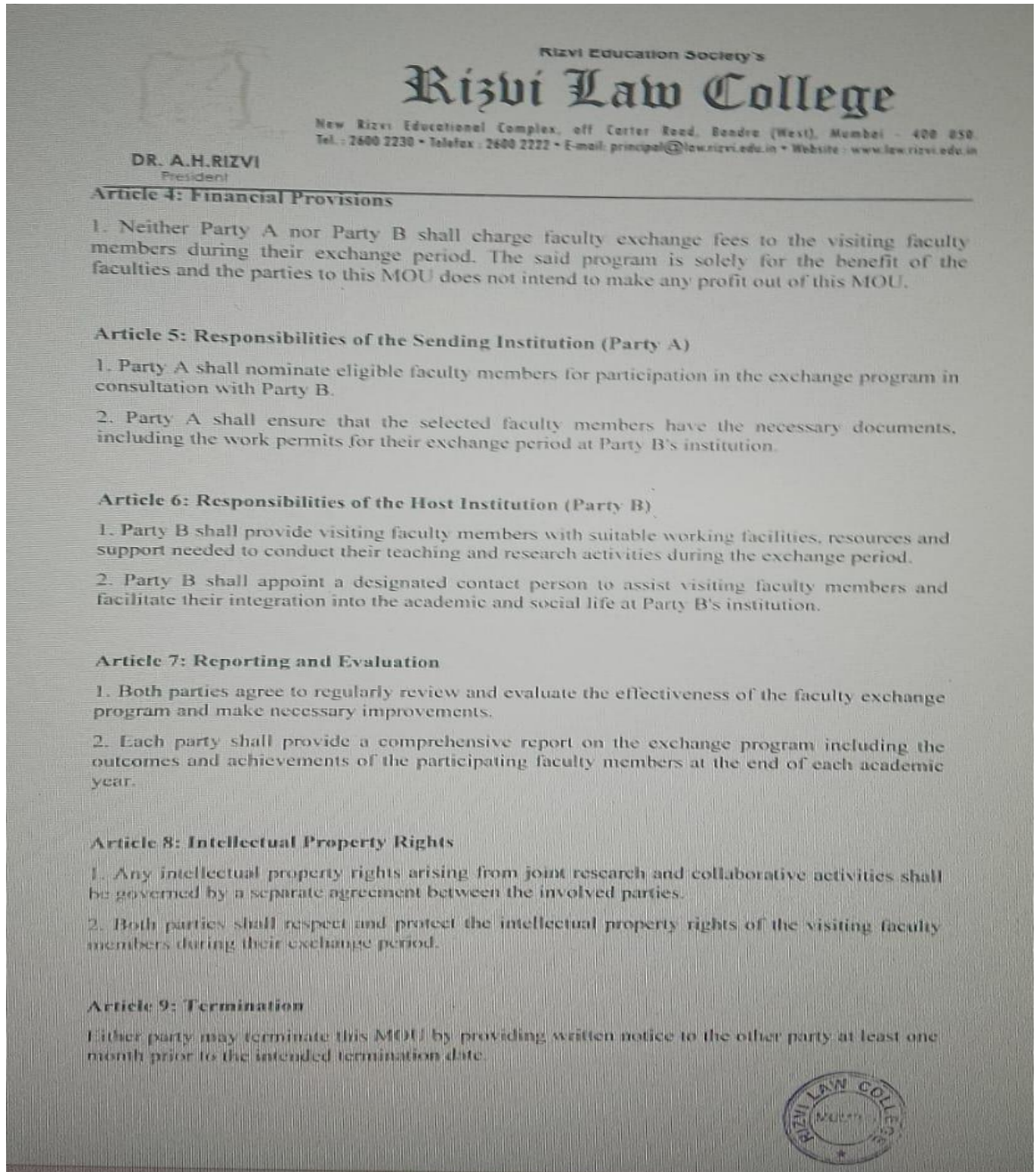




RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

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Phone: 2600 2230, 2600 2222.



Dr. Sajan G. Patil  
I/c Principal







RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

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Phone: 2600 2230, 2600 2222.

Rizvi Education Society's

## Rizvi Law College

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Tel. - 2600 2230 • Telefax : 2600 2222 • E-mail: principal@law.rizvi.edu.in • Website : www.law.rizvi.edu.in

**DR. A.H.RIZVI**  
President

### Article 10: Amendments

Any amendments to this MOU shall be made in writing and require the mutual consent of both parties.

### Article 11: Confidentiality:

All information shared during the collaboration and implementation of the student exchange program shall be treated with strict confidentiality. No data of the respective students shall be shared/leaked by any of the members involved in the program/programs.

This Memorandum of Understanding constitutes the understanding between the Home Institution and the Host Institution regarding the student exchange program and supersedes all prior agreements or arrangements, whether oral or written.

Signed and Agreed:

**Rizvi Law College**

**Name: Dr. Sajan G. Patil**

**Title: Principal**

**Signature:**

**Principal**

**Date: 01/12/2021**  
Rizvi Law College,  
Bandra (W), Mumbai - 400 050



**GES Law College**

**Name: Mrs. Shruti Jadhav**

**Title: Principal**

**Signature:**

**Date: 01/12/2021**  
Principal  
Gokhale Education Society's  
Law College  
Kharghar - 410 210.

**Dr. Sajan G. Patil**  
**I/c Principal**





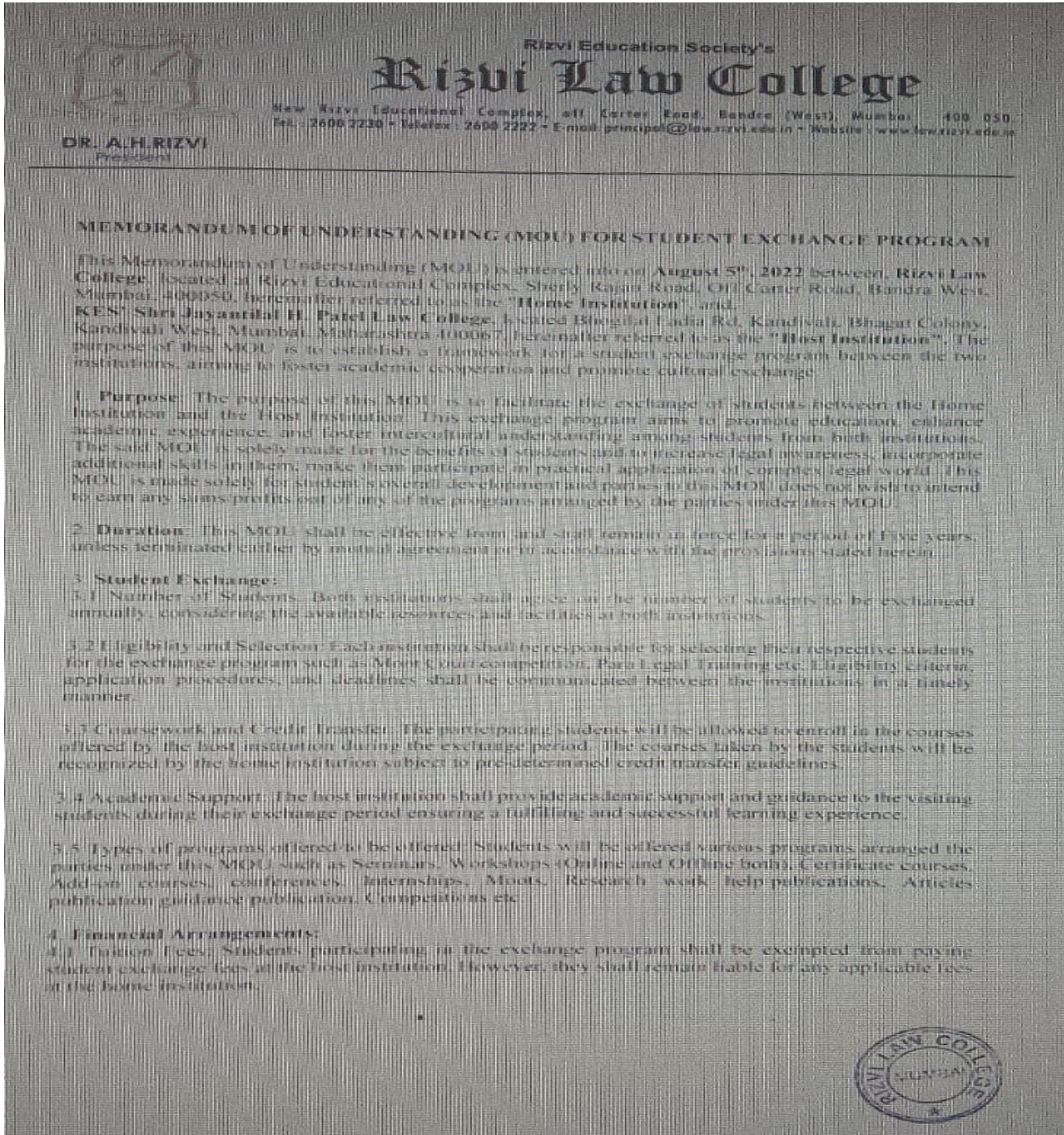


RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

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## 4<sup>th</sup> .) MOU – FACULTY EXCHANGE GOKHALE EDUCATION SOCIETY LAW COLLEGE –



Dr. Sajan G. Patil  
I/c Principal





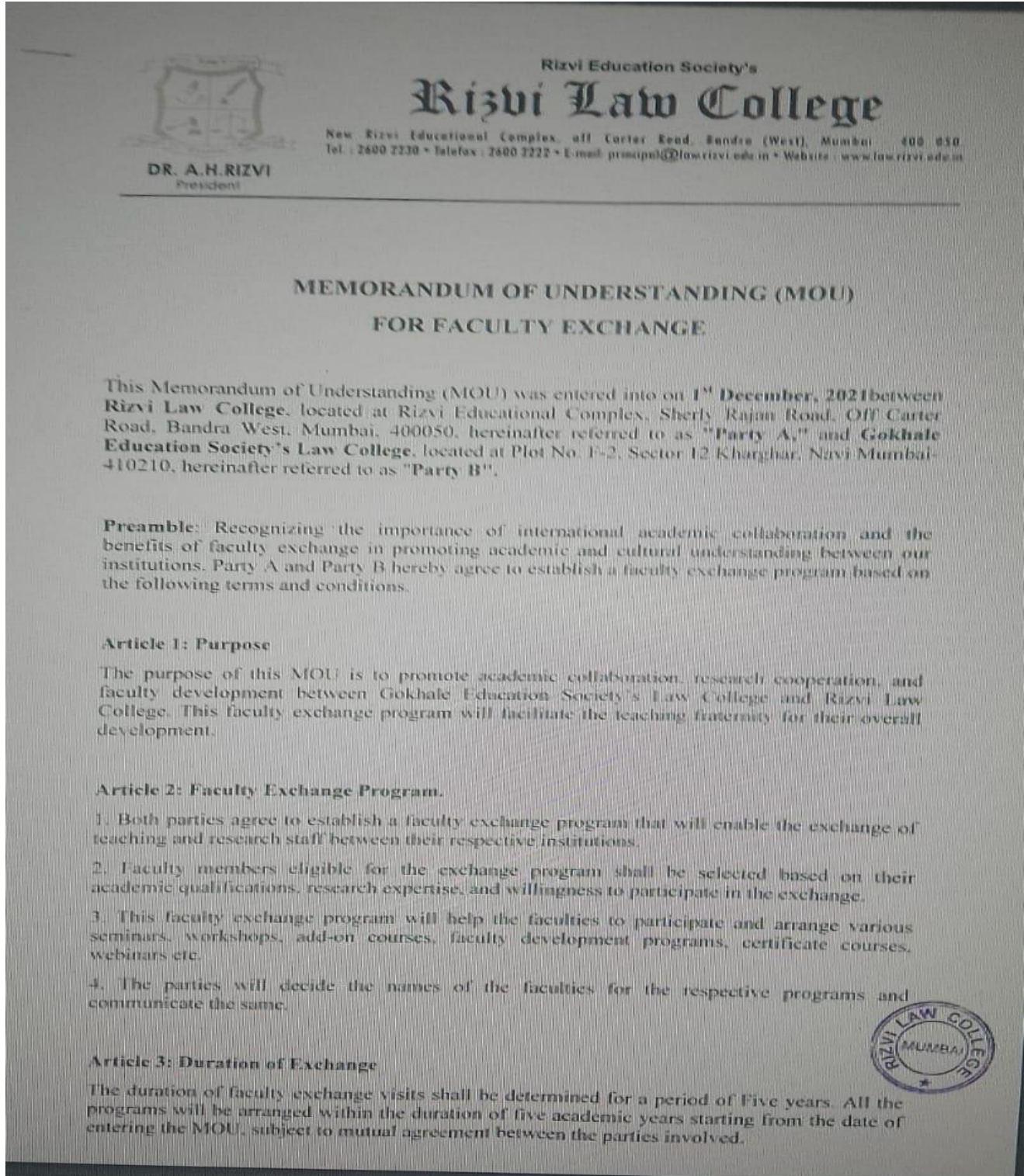


RIZVI EDUCATION SOCIETY'S

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Phone: 2600 2230, 2600 2222.

2022



Dr. Sajan G. Patil  
I/c Principal





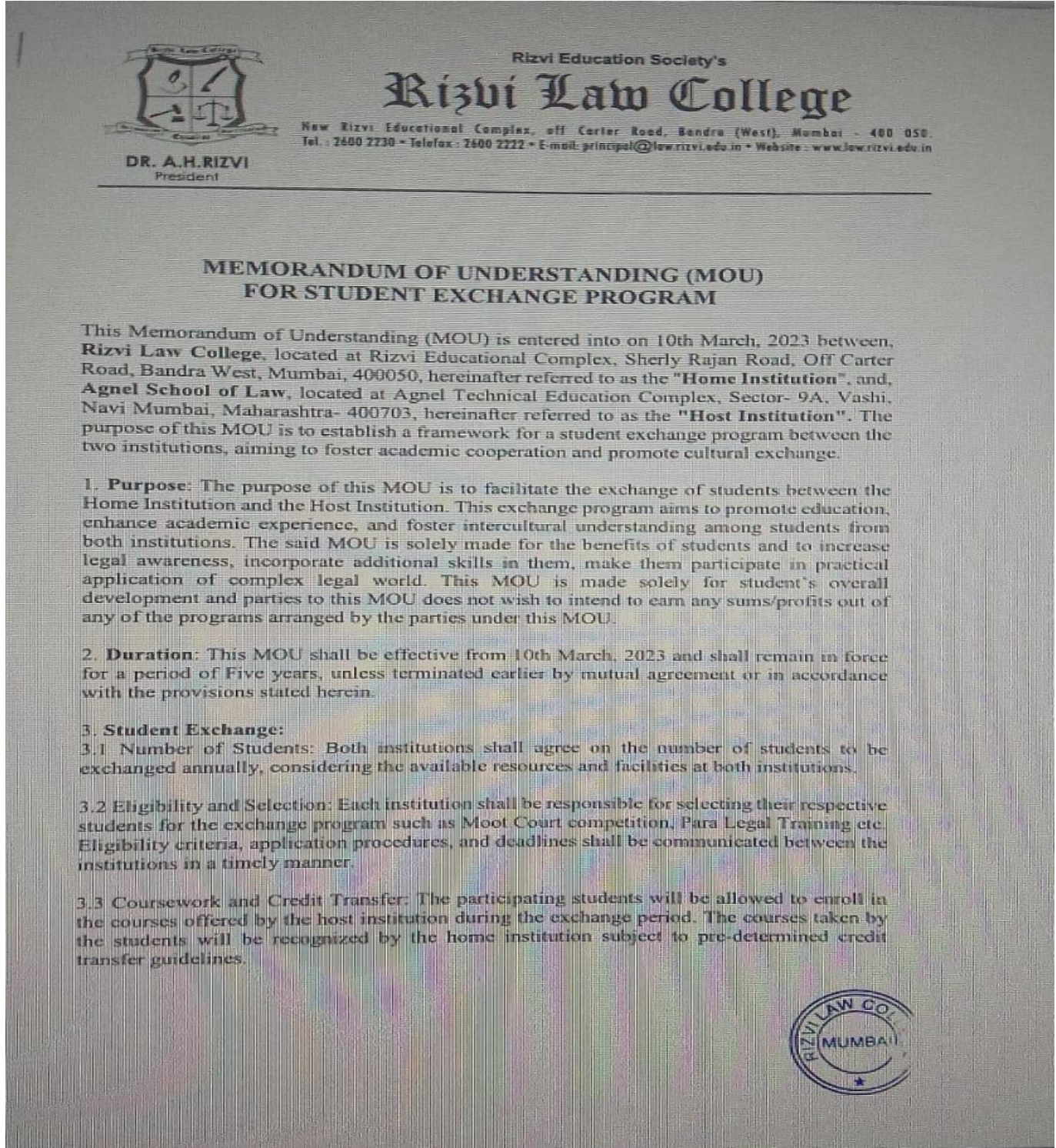


RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050  
Phone: 2600 2230, 2600 2222.

## 5.) MOU – STUDENT EXCHANGE – AGNEL SCHOOL OF LAW - 2023



Dr. Sajan G. Patil  
I/c Principal







RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

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Phone: 2600 2230, 2600 2222.



Rizvi Education Society's

## Rizvi Law College

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Tel. : 2600 2230 + Telefax : 2600 2222 + E-mail: principal@law.rizvi.edu.in + Website : www.law.rizvi.edu.in

**DR. A.H.RIZVI**  
President

**3.4 Academic Support:** The host institution shall provide academic support and guidance to the visiting students during their exchange period ensuring a fulfilling and successful learning experience.

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**Dr. Sajan G. Patil**  
**I/c Principal**







RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050  
Phone: 2600 2230, 2600 2222.



DR. A.H.RIZVI  
President

Rizvi Education Society's

## Rizvi Law College

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Tel. : 2600 2230 • Telefax : 2600 2222 • E-mail: principal@law.rizvi.edu.in • Website : www.law.rizvi.edu.in

This Memorandum of Understanding constitutes the understanding between the Home Institution and the Host Institution regarding the student exchange program and supersedes all prior agreements or arrangements, whether oral or written.

Signed and Agreed:

Rizvi Law College

Name: Dr. Sajan G. Patil

Title: Principal

Signature:

Date: 10/03/2023

Rizvi Law College,  
Bandra (W), Mumbai - 400 050



Agnel School of Law

Name: Dr. Rajesh A. Sakhare

Title: Principal

Signature:

Principal  
Agnel School of Law

Agnel Technical Education Complex  
Sector 9A, Vashi, Navi Mumbai - 400703.  
Date: 10/03/2023

Dr. Sajan G. Patil  
I/c Principal







RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

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Phone: 2600 2230, 2600 2222.

## B. (III-2) SUPPORTING DOCUMENTS - SEMINAR/WORKSHOP/CONFERENCES

6<sup>th</sup>) Report of Seminar/Workshop/Conference A.Y. 2021-2022 - Topic: Soft Skill Development

RIZVI EDUCATION SOCIETY'S  
RIZVI LAW COLLEGE  
New Rizvi Education Complex, Off Carter Road, Bandra (West), Mumbai 400 050.

Dr. Akhtar Hasan Rizvi  
(President)

Adv. Mrs. Rubina A. H. Rizvi (Director)

## Lecture on Soft Skill Development

**SATURDAY**  
27TH NOVEMBER,  
2021

**TIME**  
3:00 PM- 4:00 PM

**SPEAKER**  
Asst. Prof. Smita Thool

She is Asst. Prof. at Anjumam-I-Islams's Barrister A. R. Antulay College of Law . She has taught various subjects including Labour Law, Constitutional Law, ADR, IPR. She has experience of HR and Admin, with a proven ability to work in fast-paced business environments. Adept at providing professional administrative and paralegal support to Senior Lawyers, completing professional legal research, and providing transcription services.

Dr. SAJAN G. PATIL  
PRINCIPAL

Dr. Sajan G. Patil  
I/c Principal





RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050  
Phone: 2600 2230, 2600 2222.

## Description

On 27th November, 2021 Rizvi Education Society's, Rizvi Law College, organised a seminar focused on the vital theme of Soft Skill Development. The seminar aimed to equip participants with essential soft skills crucial for personal and professional success in today's dynamic environment.



Dr. Sajan G. Patil  
I/c Principal





RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050  
Phone: 2600 2230, 2600 2222.

A.Y. 2022-2023

7<sup>th</sup>.) Report of Seminar/Workshop/Conference A.Y. 2022-2023 - Fostering Gender Justice

Letters showcasing Asst. Prof. Shweta Shah conducted Seminar in St. Rocks Degree College of Law Faculty Exchange Program Asst. Prof. Shweta Shah conducted a seminar on 19<sup>th</sup> January, 2022 at St. Rocks Degree College of Law on the topic Seminar on Fostering Gender Justice.



SHRI HARI EDUCATIONAL TRUST'S  
**ST. ROCK'S DEGREE COLLEGE OF LAW**

(Affiliated to Mumbai University)

Borivali (W), Mumbai - 400 092. Tel : 022-20891291 / 92

Ref. No.:

Date: 20<sup>th</sup> Jan' 2022

To,  
Mrs. Shweta Shah  
Assistant Professor  
Rizvi Law College  
Mumbai.

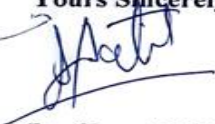
**Subject: Letter of Invitation for conducting seminar in St. Rock's Degree College of Law**

Respected Madam,

It is a privilege for us to extend this invitation to you to conduct a one-day seminar on "Constitutionalism in Contemporary Times" in the month of January, 2022 at St. Rock's College of Law for the benefit of our students and staff members. Once you confirm we shall than finalize the schedule of the same.

Your presence at the event would be greatly valued by us.

Yours Sincerely,

  
Dr. Shwetal Patil  
Principal  
St. Rock's Degree College of Law  
ST ROCK'S DEGREE COLLEGE  
OF LAW  
GORAI, BORIVALI (W).  
MUMBAI 400 092.



Dr. Sajan G. Patil  
I/c Principal



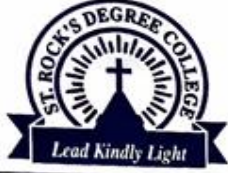




RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050  
Phone: 2600 2230, 2600 2222.



## SHRI HARI EDUCATIONAL TRUST'S ST. ROCK'S DEGREE COLLEGE OF LAW

(Affiliated to Mumbai University)

Borivali (W), Mumbai - 400 092. Tel : 022-20891291 / 92

Ref. No.:

Date: 20<sup>th</sup> Jan '2022

To,  
Mrs. Shweta Shah  
Assistant Professor  
Rizvi Law College  
Mumbai.



Subject: Thanking Letter for conducting seminar in St. Rock's Degree College of Law

Respected Madam,

On behalf of the Management, Staff and Students of our college, we express our sincere gratitude to conduct seminar on "Constitutionalism in Contemporary Times" in the month of January 12, 2022 at St. Rock's College of Law. It was indeed our pleasure to have such an interactive seminar on our campus which increased legal awareness and helped students in their overall development.

We thank you for sharing your valuable knowledge and time with us.

Yours Sincerely,

  
  
PRINCIPAL  
ST. ROCK'S DEGREE COLLEGE OF LAW  
BORIVALI (W),  
MUMBAI - 400 092.  
Dr. Sajan G. Patil  
Principal  
St. Rock's Degree College of Law



Dr. Sajan G. Patil  
I/c Principal





RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

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Phone: 2600 2230, 2600 2222.

## 8<sup>th</sup>) Report of Seminar/Workshop/Conference A.Y. 2022-2023 - Workshop on Navigating Competition Laws

RIZVI EDUCATION SOCIETY'S  
RIZVI LAW COLLEGE  
New Rizvi Education Complex, Off Carter Road, Bandra (West), Mumbai 400 050.

Dr. Akhtar Hasan Rizvi  
(President)

Adv. Mrs. Rubina A. H. Rizvi (Director)

### Workshop on Navigating Competition Laws

**SATURDAY**  
18TH JUNE, 2022

**TIME**  
3:00 PM- 4:00 PM

**SPEAKER**  
Asst. Prof. Smita Thool

She is Asst. Prof. at Anjumam-I-Islams's Barrister A. R. Antulay College of Law. She has taught various subjects including Labour Law, Constitutional Law, ADR, IPR. She has experience of HR and Admin, with a proven ability to work in fast-paced business environments. Adept at providing professional administrative and paralegal support to Senior Lawyers, completing professional legal research, and providing transcription services.

Dr. SAJAN G. PATIL  
PRINCIPAL

### Description

On 18th June, 2022, Rizvi Education Society's, Rizvi Law College hosted a workshop focusing on the intricate topic of "Navigating Competition Laws." The workshop aimed to provide participants with

Dr. Sajjan G. Patil  
I/c Principal





RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050  
Phone: 2600 2230, 2600 2222.

comprehensive insights into the complexities of competition laws and their application in the contemporary legal landscape.

## Photos of the Event:



Dr. Sajan G. Patil  
I/c Principal







RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050  
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9<sup>th</sup> .) Legal Fest 'Furio Juricio' KES Shri Jayantilal H. Patel Law College A.Y. 2022-2023- Topic: Soft Skill Development

## Photos of the Event



On 8<sup>th</sup> October, 2022, students from Rizvi Education Society's Rizvi Law College eagerly engaged in the Legal Fest 'Furio Juricio' hosted by KES Shri Jayantilal H. Patel Law College. The event, a testament to legal prowess, showcased a spectrum of competitions, debates, and workshops. With a collaborative initiative on student exchange between the institutions, Rizvi's participants seized the opportunity to exchange insights, foster camaraderie, and refine their legal acumen.

Dr. Sajan G. Patil  
I/c Principal





RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050  
Phone: 2600 2230, 2600 2222.


## 3. DISABILITY/GENDER/DIVERSITY AUDIT



### GENDER AUDIT REPORT 2023-24

*Rizvi Education Society's  
Rizvi Law College  
Bandra (West)  
Mumbai*



  
Principal  
Rizvi Law College,  
Bandra (W) - 400 050



Dr. Sajan G. Patil  
I/c Principal



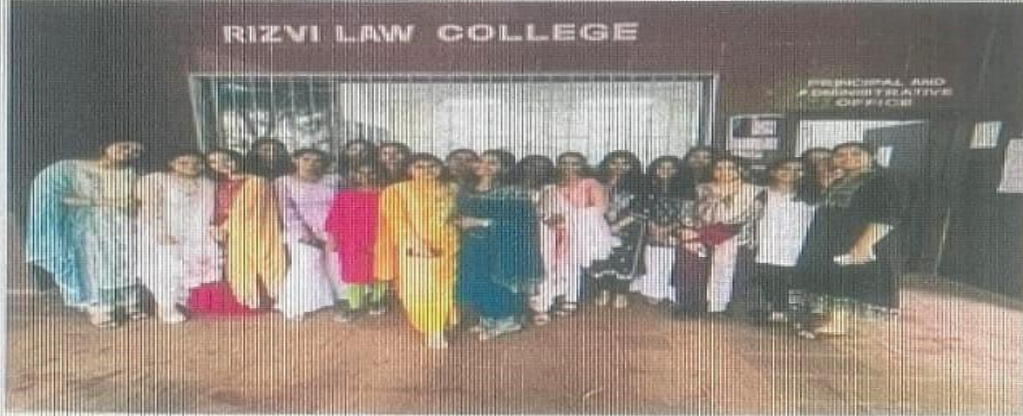




RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

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Phone: 2600 2230, 2600 2222.



11. Raksha Bandhan



12. Yerwada Jail Visit



13. FYBLS Orientation



  
Principal  
Rizvi Law College  
Bandra (W), Mumbai - 400



Dr. Sajan G. Patil  
I/c Principal







RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

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\*Rizvi Law College is herein also referred as RLC



  
Principal  
Rizvi Law College,  
Bandra (W), Mumbai - 400 050



Dr. Sajan G. Patil  
I/c Principal







RIZVI EDUCATION SOCIETY'S

# RIZVI LAW COLLEGE

New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050  
Phone: 2600 2230, 2600 2222.

## I. VISION

RIZVI LAW COLLEGE has its vision towards elevating the standard and quality of legal education to the level of leading law schools in the country. It seeks to be a distinctive and distinguished law institution with a strong national and comparative focus.

- RIZVI LAW COLLEGE aspires to be a nationally and internationally recognized center of scholarly excellence. We are committed to producing outstanding and innovative scholarship and to providing an environment that advances scholarly discussion and debate.
- RIZVI LAW COLLEGE will encourage its faculty to maintain its commitment to excellent teaching. It will support programs, initiatives and innovations that will serve to further enhance the faculty's performance as teachers.
- RIZVI LAW COLLEGE continues to draw a diverse group of students from all over the country. We strive to make KCL an exciting center of learning for all of our students. We will provide our students with a versatile education in a stimulating environment that will enhance their professional development.
- RIZVI LAW COLLEGE strives to be a diverse and selective law school whose faculty and students will have a meaningful and far-reaching impact on the law, profession and society.



## MISSION

- To contribute to society through the pursuit of education, learning, and research at the highest levels of excellence.
- To promote quality legal education and training programs to prepare competent and responsible members of the legal profession who actively contribute towards rule of law.
- To provide its students with a diverse, intellectually rigorous learning environment in which to acquire knowledge of the law in its broad international, intercultural, and interdisciplinary context so that they may acquire the professional skills and ethical grounding to become excellent lawyers and leaders in their communities and chosen professions.
- To promote knowledge and understanding of the law and related disciplines by providing its faculty with the resources and intellectual environment to excel in teaching and scholarship.
- To create a community, including our alumni, committed to excellence, honesty, openness, diversity and collegiality. To strive hard for working on the betterment of the society.



  
Principal  
Rizvi Law College,  
Bandra (W), Mumbai - 400 050



Dr. Sajan G. Patil  
I/c Principal







RIZVI EDUCATION SOCIETY'S

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Phone: 2600 2230, 2600 2222.

## GOALS

- The Rizvi Law College offers three years and five-year Law Degree courses. Both the courses are in accordance with the rules of the University of Mumbai and the Bar Council of India and have separate admission criteria.
- To promote the dissemination of legal knowledge in order.
- To make the legal process an efficient instrument to empower people at all levels.
- To develop the sense of responsibility in every student towards the application of law especially in the areas of legislation and advocacy.
- To promote industry focused study of law in relation to commerce, banking, technology, knowledge processing and development.
- To promote ethical practice in the legal profession so as to enable fairness in decision making.

## About Rizvi Law College

Rizvi Law College is an outstanding Law College in the city of Mumbai. Since its establishment in the year 2002, the college has proved itself to be a popular destination for young students who choose to study law in a systematic and creative manner in an environment which is conducive to make students attain the best of their talents. Rizvi Law College is a premier Law College in the city of Mumbai. Since its establishment in the year 2002, the college has proved itself to be a popular destination for young students who choose to study law in a systematic and creative manner in an environment which is conducive to make students attain the best of their talents. The ultimate touchstone of quality legal education is the ethos pervading the Institution. Rizvi Law College provides a globally competent education that is robust and lasting. Today, legal education stands at the crossroads of keeping pace with the emerging needs of humankind alongside fast changing trends in governance and legal developments. Rizvi Law College offers young and most talented faculties, first rate infrastructure, vibrant student life and stimulating student activities to realize this dynamic. The role of law in society is continually investigated through intense intellectual exchange. We at Rizvi Law College intend to take up this challenge and impart rational thinking build social engineers to do justice to humankind and society. The College is dedicated to scholarly excellence and to equip students with knowledge for acquiring fulfillment in law. The entire working team at Rizvi Law College is fully committed towards maintaining and expanding our horizon of world-class education. Adhering strictly to our motto, 'Equalize, Humanize and spiritualize' and acting upon the guidance of our chief patron honorable Dr. Akhtar Hasan, Rizvi sir and honorable Dr. Rubina Akhtar Hasan Rizvi ma'am, Rizvi Law College strives to create citizens who are able to face challenges of the contemporary world. Rizvi Law College currently upholds more than 29 educational institutions (schools, colleges and professional institutions) that impart education based on value and skill enhancement. Our stellar accomplishments in the academic field expand the frontiers of knowledge and as an educational institution we continuously strive for sustenance and enhancement of quality in every field of its activity. Rizvi Law College stands committed to the practice of academic freedom and encourages cultural diversity as it continues to attract students and faculty. We aim at the uplifting urban and rural youth, driven by relentless quest to excel. The college consistently and passionately is on the move to acquire synergetic outcome among a blend of knowledge, skill, creativity and competence created on the bedrock of secularism and ethical values. We encourage independent thinking that helps students in developing holistic perception, strong domain knowledge, contemporary skill sets and positive attitude. The management provides the best in terms of knowledge, infrastructure & environment. Our students have been achieving tremendous results in academics, sports and extra-curricular activities and we aspire to achieve many milestones in future. Rizvi Law College continues to be a name in the educational sector.



  
Principal  
Rizvi Law College,  
Bandra (W), Mumbai - 400 050



Dr. Sajan G. Patil  
I/c Principal







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## 3. GENDER AUDIT

The College conducted Gender Audit in 2023-24 to create awareness about respect for every gender and also to identify ways to make college campus safe for women. The Women Development Cell of the College ensures awareness about their objectives throughout the year by conducting various seminars, self-defense workshops and motivational lectures about women empowerment. As per the guidelines of Supreme Court, UGC, Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, an Internal Complaints Committee has been established by the College with an objective to Prevent Sexual Harassment of any gender at the college. Various seminars, Guest Lectures and workshops are organized throughout the year to teach the students about their rights and laws and to fight against any kind of sexual harassment.

A gender audit is a tool to check and assess the institutionalization of gender equality into organizations, including in their policies, programs, projects and/or provision of services, proceedings etc. The basic assumption of gender audit in an educational institution is that public policy impacts differently on female and male learners. The purpose of gender audit is to lead to changes in public policy that contribute to an increase in gender equality. Unless a gender audit is done, we cannot answer the question: Is the Institution doing everything it can to improve the status of women in general and the representation of women's voices in particular?

UNICEF says gender equality "means that women and men, and girls and boys, enjoy the same rights, resources, opportunities and protections. It does not require that girls and boys, or women and men, be the same, or that they be treated exactly alike".

### Objectives of Gender Audit

- Conduct an in-depth analysis to identify the specific areas where gender inequality exists, such as academic programs, leadership positions, and extracurricular activities.
- Determine the root causes of gender inequality, whether they are systemic issues, cultural biases, or individual attitudes and behaviors.
- Establish policies and programs that promote gender balance and inclusivity in all fields of the college, including STEM, humanities, and arts.
- Provide tailored guidance and resources to students, faculty, and staff on how to bridge the gender gap, such as mentorship programs, diversity training, and awareness campaigns.
- Develop and enforce a comprehensive system to prevent and address sexual harassment, including reporting mechanisms, disciplinary actions, and support services for survivors.

### The Gender Audit was conducted through the following process –

1. Orientation of the students and Staff members through various activities like webinars, Guest Lectures, Interactive Talk-shows, Workshop and Research Conference, Posters, PPT Presentations, Debate Competitions and Statistical Research cases were also presented.
2. Questionnaire was circulated among the students to understand their awareness about women safety in the College premises
3. Statistical Gender Analysis was collected of all staff-members, students and management

RLC hopes to create, attract and retain gender sensitive staff who in turn would help achieve better man-woman relationships in the community and make all our students responsible citizens of this country.



  
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and the Women Development Cell.

We the students of Rizvi Law College express our humble thanks to Dr. Akhtar Hasan Rizvi sir and Adv. Mrs. Rubina Akhtar Hasim Rizvi Ma'am for allowing us this opportunity to invite Dr. Chhaya Shah to deliver this informative workshop on Self Defense.

We would like to thank Dr. Sajan Patil sir for his unending guidance and support towards us without which we would not be able to conduct this event.

Lastly, we would like to extend our immeasurable gratitude to our esteemed Guest, Dr. Chhaya Shah for visiting our college and teaching us so many valuable lessons on Self Defense.



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## SEMINAR ON HUMAN RIGHTS AND SOCIAL JUSTICE

RIZVI EDUCATION SOCIETY'S  
RIZVI LAW COLLEGE  
New Rizvi Educational Complex, Off Carter Road, Bandra (West), Mumbai 400 050

**SEMINAR: EXPLORING HUMAN RIGHTS CHALLENGES - ENSURING LIBERTY, EQUALITY, WOMEN'S RIGHTS, AND SOCIO-ECONOMIC AND CULTURAL EQUALITY**

**Saturday** 20/08/2022 **Time** 3:00 PM - 5:30 PM

*Join Us in Promoting Human Rights and Social Justice!*

We are honoured to welcome Dr. Shwetal Patil as our esteemed resource person for the seminar. Dr. Shwetal Patil is an esteemed figure in the field of legal education and social advocacy, serving as the Principal of St. Rocks College of Law, Mumbai. With a profound dedication to fostering academic excellence and promoting social justice, Dr. Shwetal Patil brings a wealth of experience and expertise to our seminar on human rights challenges. With a strong background in legal studies and a passion for social change, Dr. Shwetal Patil is poised to enrich our seminar with profound insights, thoughtful reflections, and practical strategies for addressing the pressing human rights issues of our time. She is an eminent personality in the field of law and a profound example of women empowerment.

**Dr. SHWETAL PATIL**  
PRINCIPAL

**Dr. SAJAN PATIL**  
PRINCIPAL



*Principal*  
Rizvi Law College,  
Bandra (W), Mumbai - 400 050

Dr. Sajjan G. Patil  
I/c Principal





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WOMEN DEVELOPMENT CELL ORGANIZES A PLANTATION DRIVE



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*[Signature]*

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RLC ORGANISED A GRAND CELEBRATION EVENT ON WOMENS DAY



*[Signature]*  
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*[Signature]*

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I/c Principal







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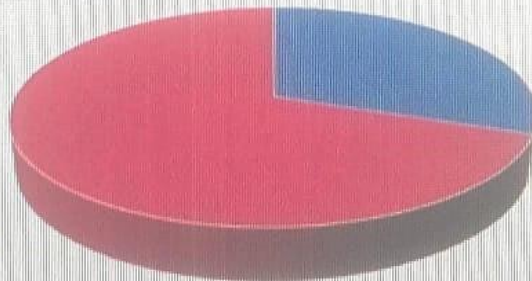
## TOTAL NO. OF NON-TEACHING STAFF IN THE LATEST COMPLETED ACADEMIC YEAR 2022-2023

DATA FOR NON-TEACHING FACULTIES



**NO. OF STUDENTS PARTICIPATING IN CULTURAL ACTIVITIES-** *Traditional day, Constitutional day, Navrang garba, Fresher's Party, Teachers day, Rakhsa Bandhan, Justice Cultural fest week etc.*

Data of students participating in cultural events



**NO. OF STUDENTS PARTICIPATING IN ACADEMIC ACTIVITIES-** *Moot courts, client counselling, mock trials, Lok Sabha and other extension activities*



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## 2. GENDER EQUALITY AT RLC

An educational institute plays very important role to sensitize the students towards gender issues. It is very necessary to change the mindset of students towards the opposite sex, and to achieve this, teachers always counsel them in the class room and in the campus to respect each other. Our college is well prepared to handle and respond to any gender sensitive issues and provide an environment where both men and women can work together with a sense of not only the personal security but also with dignity.

Gender equality, equality between men, women and transgender does not mean that they have to become the same, but that their rights, responsibilities and opportunities will not depend on whether they were born male or female. Gender equity means fairness of treatment to all genders according to their respective needs.

Gender parity is a cross-cutting issue that has been of persistent importance across the globe. Gender Equality, Women Empowerment, Choice of every gender to work are strategies to reduce poverty, reduce social injustices among the genders, accelerate growth levels, improve health standards and contribute to a healthy, financially strong and a conducive domestic environment in the country. Gender parity is also regarded as attainment of human rights and a pre-requisite for sustainable development.

This college always concentrates on the student's qualitative performance along with their overall personality development. Observing the gender equality, the girls are provided with various facilities and special attentions. In the heart of our academic journey lies the beacon of progress, the *Women Development Cell (WDC)* at Rizvi Law College. This cell, born out of a vision for equality, plays a pivotal role in shaping the narrative of gender dynamics within our walls. The college houses a Girls Common Room to address all the issues specifically faced by the female students of the college. Separate Washrooms for Girl students on each floor are equipped with basic amenities like dustbins, mirror and shelves. Lady peons are assigned duty on each floor at all times. Washroom also has a sanitary napkin dispenser specially for females.

- Workshops are held on "self-defense" to equip girls with the skills and confidence needed to navigate the world. Girls are made aware of laws and by-laws through workshops and lectures and are thus educated about their basic rights and duties.
- Each student committee of the college has a fair balance of Girls and Boys in participation and also Teacher In-charges to cater to their issues.



  
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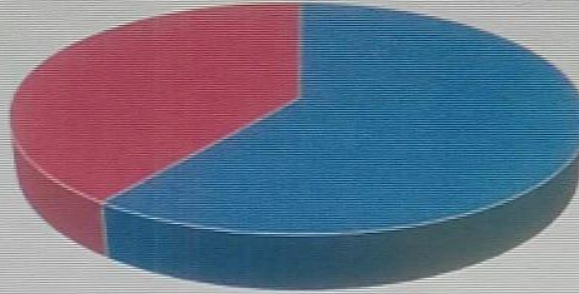


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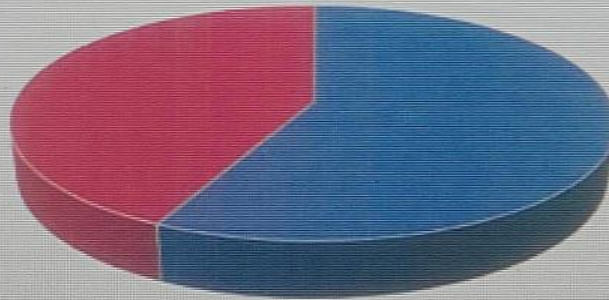
Data of students participating in Academic Activities events



Male Female

*NO. OF STUDENTS PARTICIPATING IN SPORTS EVENTS-(Badminton, football, cricket, carom, chess, tug of war, leagues of races etc.)*

Data of students participating in Sports Activities events



Male Female



*[Signature]*  
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Dr. Sajan G. Patil  
I/c Principal



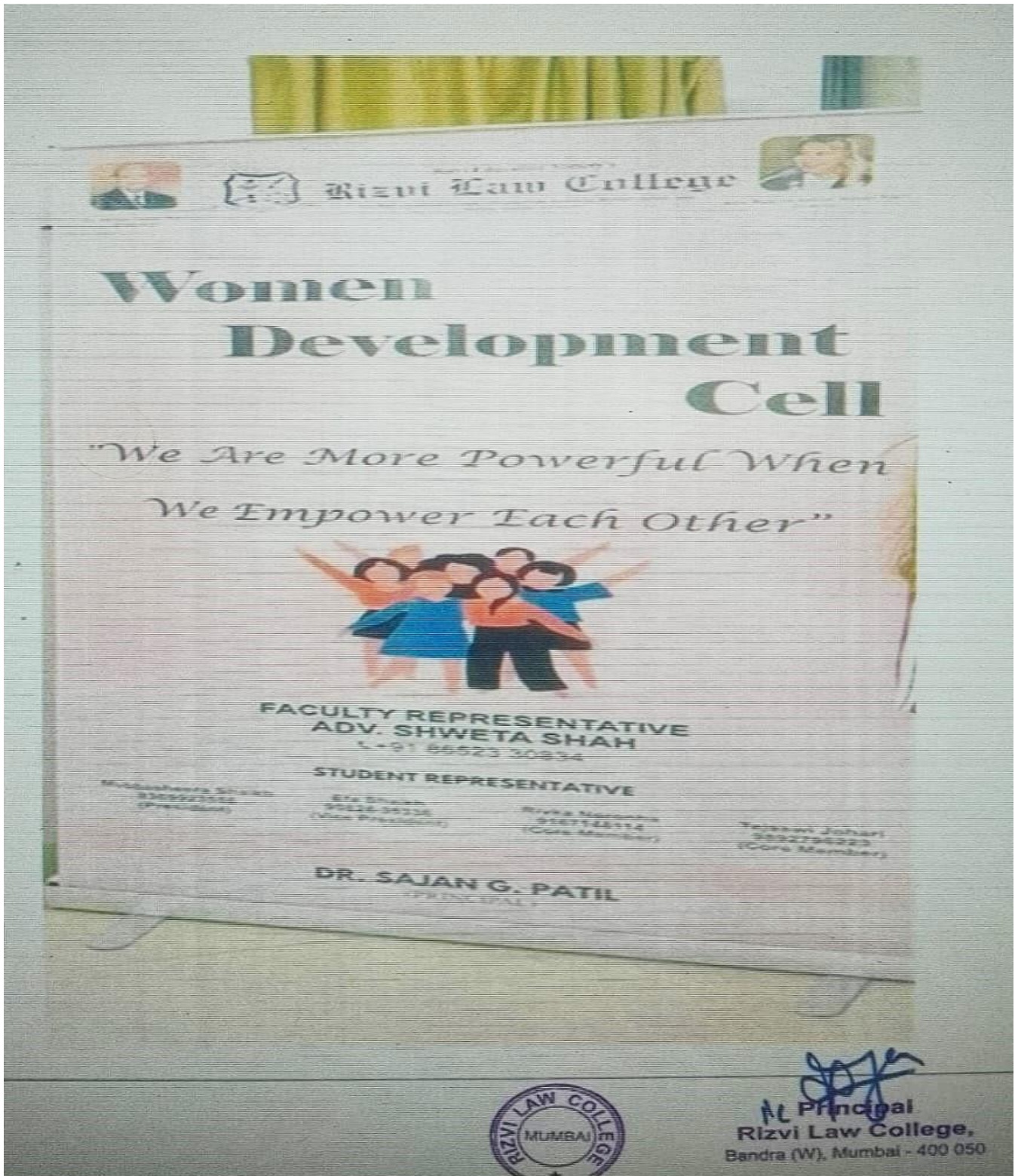




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## 5. WOMEN DEVELOPMENT CELL

The Women Development Cell was established in the University of Mumbai in the year 2001. It was done by the then hon. Vice Chancellor of the University. The establishment of the WDC is indeed a landmark achievement of the university in pursuance of the policies of women empowerment within the university ambit. The aim is to build a gender sensitive campus. The University has set up the WDC to address concerns of gender discrimination and recommend measures and policies for gender parity at the University. After the Sexual Harassment Act of 2013 and the UGC Guidelines of 2015, the University has set up the Campus Internal Committee to address complaints of Sexual Harassment. Further, the University has directed all its colleges/institutions to setup College Internal Committees. The University as per the Maharashtra Public Universities Act is preparing a comprehensive Ordinance for Gender Discrimination and Sexual Harassment.

The Women Development Cell, often abbreviated as WDC, is an essential component of our institution dedicated to fostering the holistic development of women. Its mission goes beyond the conventional boundaries of education; it strives to create an environment where women feel empowered, supported, and equipped to face the challenges of the world with confidence.

One of the primary goals of the Women Development Cell is to promote gender equality by organizing awareness programs, workshops, and events that address issues related to women's rights and gender biases. These initiatives aim to spark meaningful conversations, challenge stereotypes, and create a more inclusive atmosphere for everyone.

The WDC also serves as a support system for women within our community, offering counseling services, mentorship programs, and a platform for open dialogue. By nurturing a sense of solidarity, the cell ensures that every woman feels heard, valued, and encouraged to pursue her aspirations without inhibition.

- In addition to addressing societal issues, the Women Development Cell actively engages in skill-building activities, leadership training, and career guidance. By providing opportunities for personal and professional growth, the cell contributes to the overall development of women as confident, capable, and influential individuals.

To sum it up, the Women Development Cell is not just an organization; it is a movement towards a more equitable and just society. It reflects our commitment to creating an environment where every woman has the opportunity to thrive and contribute to the collective progress of our community.

As we continue to champion the cause of women's development, let us all join hands in supporting the initiatives of the Women Development Cell and work towards a future where gender equality is not just an ideal but a lived reality.



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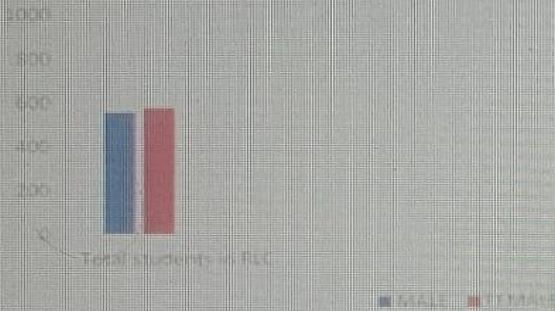
## 4. GENDER AUDIT at RLC

The details of gender audit survey for the year 2023-24: Gender Inclusion Details

PARTICULARS	MALE	FEMALE	TOTAL
Total students in RLC	559	580	1139
Teachers	11	3	14
Non-teaching staff (peons)	16	6	22
Total	586	589	1175

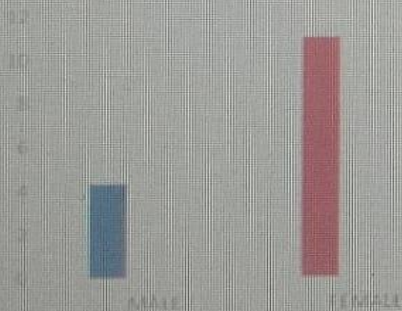
TOTAL NO. OF STUDENTS IN THE LATEST COMPLETED ACADEMIC YEAR 2022-2023

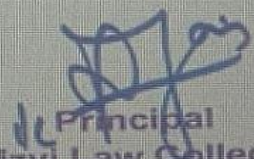
ACADEMIC YEAR 2022-2023



TOTAL NO. OF TEACHERS IN THE LATEST COMPLETED ACADEMIC YEAR 2022-2023

DATA FOR FULL TIME WORKING FACULTIES



  
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**Women development of Rizvi law college**

Feminism isn't about making women stronger. Women are already strong, it's about changing the way the world perceives that strength

Require help ?  
Talk to us.

**Faculty Representative:-**  
SHWETA SHAM  
8652330834

**Student Representative:-**  
EVA SHAMSHI  
9082633330  
SHREYA KHAN  
9167270585  
RIVKA NORONHA  
9167148114

**DR. SAJAN G. PATIL**  
(PRINCIPAL)

**Principal**  
Rizvi Law College,  
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## 6. WOMEN DEVELOPMENT CELL OF RLC

The Women Development Cell is an organization that is dedicated to promoting a healthy and gender-equal environment for all students and staff. It is structured in accordance with statutory norms and aims to raise awareness about sexual harassment and provide a safe space for those who may have experienced it. The WDC organizes self-defense workshops, which are an integral component of the program, in addition to lectures on women's rights and laws. These workshops provide women with practical skills to defend themselves, while the lectures empower them with knowledge about their legal rights and protections. This comprehensive program is essential to ensure that women are equipped with the necessary tools to protect themselves and assert their rights. It also plays a crucial role in promoting peace, acceptance, and equality in the community.

The WDC of RLC has played one of the most crucial roles in promoting safety, awareness and comfort amongst students of RLC. The tireless efforts of hearing issues of students and resolving them via proper mechanism is one of the highlight features of the cell.

Apart from arranging several workshops, seminars, activities the cell has also extended help to other statutory committees in their functioning.

### WOMEN DEVELOPMENT CELL MEMBER LIST 2022-23

SR. NO	NAME OF MEMBERS	CONTACT NUMBER
1.	PRESIDENT - Ms. EFA SHAIKH	9082635336
2.	VICE PRESIDENT - Ms. RIVKA NORONHA Ms. SHIFA KHAN	9167148114 9167270585
3.	GENERAL SECRETARY Ms. UMMEHANI KANORWALA Ms. NIRANJANA NAIR	9326105783 9567025562
4.	CORE MEMBERS Ms. ASMA MERCHANT Ms. FARAT SAYYAD	9004765215 9322520712
5.	FACULTY COORDINATORS PROF. SHWETA SHAH	8652330834



  
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## WORKSHOP ON SELF DEFENSE

### Details about Event:

Event: Workshop on self-defense for all female students of Rizvi Law College.

Date of event: 14th March, 2023.

Time of event: 10:00a.m.

Organized by: Rizvi Education Society and Rizvi Law College

Participate: Students (BLS LL. B – 1st year, 2nd year, 3rd year, 4th year, 5th year)

### EVENT DESCRIPTION:

Rizvi Education Society is conducting a workshop on the Importance of Self Defence on the occasion of celebrating the Women's week. This workshop is for all the female students of Rizvi Law College.

Dr. Chhaya Shah, Asst. Professor in Jitendra Chauhan law college and Martial Arts Expert was invited to Rizvi Law College as a special guest trainer. Ma'am is a Professor, Coach and a strong graven image of Women Empowerment. She has achieved the 1st Dan Black Belt in the Art of Goju Ryu (Martial Arts), a Ph.D. from Mumbai University she also has a Master's degree specialization in Law of Crimes and Hindu Law.

The Self Defense workshop was organised for all the female students and to educate them on the "*Right to Self Defense: A step towards empowerment of women*".

Self Defense does not only teach us to defend and protect ourselves but also teaches us important values and principles like hard work, dedication and perseverance. This workshop will be very beneficial for all Women as it helps in learning various skills.

The event started with us welcoming Dr. Chhaya Ma'am and her assistant with bouquets. It was followed by the Lighting of the Lamp ceremony.

The event was then carried forward by Dr. Chhaya Ma'am who briefed us about the daily challenges that are faced by a woman in her day-to-day life. She then went on to teach us about the rights that we as women are entitled to. She continued the session with warm up along with many other physical exercises. She went on to teach us techniques that can be used while defending ourselves in different situations.

She also taught us how to use weapons like nun chucks. This event could have not been possible without the contributions of Sneha ma'am as well as the team of student bar forum



  
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SEMINAR TAKEN BY STUDENTS OF RLC IN KES COLLEGE OF LAW AS A PART OF FUNCTIONAL MOU



  
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## 6. Lok Sabha

Are you ready to show off your knowledge about India's political system? Are you ready to explore the power of voice, creativity and collaboration through an interactive 'Just A Minute' session? Or Are you ready to unlock your knowledge at the speed of thought, then get ready to buzz and answer!

Rizvi Law College is hosting an **"ACADEMICS WEEK"** consisting of a **\*LOK SABHA COMPETITION, BUZZER ROUND AND JUST A MINUTE SESSION.\***

### \*Agenda for Lok Sabha:\*

Amendment to section 498A Indian Penal Code, 1860 to make it gender neutral, addition of a penalty for misuse and to make it a compoundable offence.

### \*Event dates: \*■\*

Jam session and Lok Sabha Day 1:-

\*10th January, 2023\*

Buzzer Round and Lok Sabha Day 2:- \*11th January, 2023\*



  
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## 9. GENDER SENSITISATION POLICY AT RLC.

1. **Awareness Programs:** RLC often conduct awareness programs, workshops, and seminars to educate students, faculty, and staff about gender equality, discrimination, harassment, and related issues.
2. **Policy Documentation:** Policy is well written and documented and kept in the principal sir's cabin and is explained to any new person joining the institution.
3. **Prevention Strategies:** The college has implemented prevention strategies such as bystander intervention training, creating safe spaces, and promoting respectful communication among members of the college community.
4. **Support Services:** Accessible support services, including counselling, legal assistance, and medical support, is available for those who feels like talking or sharing any issues or grievances.
5. **Complaint Mechanisms:** There is a established clear procedure for reporting incidents of gender-based discrimination or harassment, as well as a confidential and supportive process for handling complaints. The complaints are forwarded to the Internal Complaints Committee and resolution are provided with transparency and efficacy.
6. **Training:** Faculty, staff, and students has received training on issues related to gender sensitization, including understanding gender biases, promoting inclusivity, and addressing discriminatory behaviour.
7. **Institutional Commitment:** The college administration should demonstrate a commitment to gender equality through its policies, practices, and allocation of resources.
8. **Women Empowerment:** RLC demonstrates a perfect and excellent example of women empowerment and placing women at equal pay for equal work. The faculties and admin staff are paid equally irrespective of their gender. Majority of the posts of admin staff as well as teaching faculties are filled by females as the institution believes that women and men are equal. Special facilities are given to the female staff in the institution like maternity benefit, flexible working hours, etc.
9. **Equal opportunities:** The institution offers equal opportunities to both males and females working or joining the institution.



  
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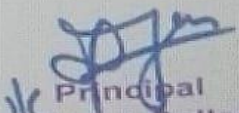
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WDC ORGANISES SEMINAR ON WOMEN'S SAFETY AND SPREADS AWARENESS ABOUT GRIEVANCE CELL



  
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FACULTY DEVELOPMENT TRAINING PROGRAM



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*[Signature]*

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STUDENTS OF LEGAL AID CAMP PROVIDING LEGAL AID TO THE COMMUNITY



*[Signature]*  
I/c Principal  
Rizvi Law College,  
Bandra (W), Mumbai - 400 050

*[Signature]*

Dr. Sajan G. Patil  
I/c Principal







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**CANCER AWARENESS MARATHON SPECIALLY ARRANGED FOR WOMEN'S SCREENING AND COUNSELLING FOR BREAST CANCER AND OTHER CANCER AWARENESS**

**HELP YOURSELF FOUNDATION**  
HEALING HEARTS, SAVING LIVES

**BREAST cancer**

**SCREENING & AWARENESS DRIVE:**  
21- 24 AUG TO AM - 5 PM  
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**FREE!** No Radiation  
BREAST CANCER No Touch  
BASIC SCREENING No Pain  
SERVICE

Dental Check Up & Anemia Testing  
1 in 22 Indian Women In Urban Area At Risk For Breast Cancer

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**Rizvi Law College**  
Principal  
Rizvi Law College,  
Bandra (W), Mumbai - 400 050

Dr. Sajan G. Patil  
I/c Principal







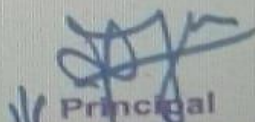
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As the quote goes "Sports can bring people together as nothing else can. It breaks down all the barriers and builds up understanding and friendship." As rightly quoted our strengthening sport's committee like every year organizes a full day sports event where students from all years come together in group and participate in various games and win trophies and medals together.



  
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## 10. CONCLUSION:

Rizvi Law College, which is a part of the esteemed Rizvi Education Society, is a premier institution that is guided by the visionary mission of its esteemed directors, Dr. Akhtar Hasan Rizvi and Adv. Rubina Akhtar Hasan Rizvi. The college has set a high standard of providing an exceptional educational environment, which is reflected in the leadership of Principal Dr. Sajan G. Patil. The college has always been committed to fostering gender balance, and it takes pride in having the highest number of female faculties. It is worth noting that the majority of students enrolled at the college are women, and this trend has been consistent year after year. The college's focus on gender balance is a testament to its commitment to providing an inclusive and diverse environment that empowers women and encourages their participation in the field of law.

SIGNED BY

  
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ST ROCK'S DEGREE COLLEGE  
OF LAW  
GORAI, BORIVALI (W),  
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## 14. 10th September Guest Lecture

We feel extremely privileged to introduce our Guest of Honour and Speaker for today- Adv. Rishi Bhuta Sir. Today, Sir is going to enlighten us on the topic of- Detailed Analysis of Criminal Jurisdiction. Adv. Rishi Bhuta Sir is a man of virtue and simplicity and believes in the quote: "The higher we are placed, the more humbly we should walk." He is a Criminal Lawyer with immense experience and expertise of 25 years in this noble profession. In these years of practice, Sir has worked on over 10,000 cases across India having several judgements reported, the most recent ones being- the Lekha Visaria and Dream's Mall Case. He specialises in all types of criminal matters and his practice areas are POCSO, MCOCA, NDPS and MPID Act. Sir has pursued his education in law from Government Law College and graduated in the year 1997. Furthermore, he is enthusiastic about learning and being updated with new laws everyday and keeps challenging himself by taking up a diploma course amidst all the noteworthy matters he's working on. Sir believes, "teamwork makes the dream work" and proudly claims he has the best team and remains grateful for everything he's achieved solely by hard work and persistence.



## 15. 17th September Guest Lecture

Dr. Adv Uday Prakash Warunjikar, practicing advocate in the Hon'ble Bombay High court for the last 28 years, BCMG member, Vice president of Bar Association of India, and president of Consumer Court.



  
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## 10. 27th August Akanksha Fest 2022

We feel very proud and happy to share with you that, Rizvi Law College has won the 2nd runner-up prize in the Inter-College Competition (Akanksha Fest) for street play organised by Dr. B.M.N. College of Home Science, Matunga (SNDT Woman's University).

Participants Names for Street Play are as follows: Sameer Kamble (First Year LL.B.)

Farhin Ghanchi (First Year LL.B.) Ruturaj More (First Year LL.B.) Qureshi Muskaan (First Year LL.B.) Sahil Selaar Shaikh

(First Year LL.B.) Zaira Khan (First Year LL.B.)

Alfiya Tehsildar (First Year LL.B.) Atharva Kadam (First Year

LL.B.) Gokul Kochey (First Year B.L.S./LL.B.) Ayushi Sharma

(First Year B.L.S./LL.B.) Shifa Khan (First Year B.L.S./LL.B.)

Kashish Pattekari (First Year B.L.S./LL.B.)

Brijesh Shukla (First Year B.L.S./LL.B.) Yash Jain (Third Year B.L.S./LL.B.)

I congratulate all the students and wish them the best in their future endeavours.



  
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### 3. 21st to 24th March Medical Camp

The College has regular visitors from all over the world. Post lockdown our college had organised a two day free medical camp where doctors from our help yourself foundation had come to our campus to help people coming for this free medical camp. This camp had numerous booths from free eye checkup to blood check and fullbody checkups. All the committees together organised this empowering event with the help of the trust and directors of our college.



### 4. 15th October Raas Garba



The Garba fever just never gets over, Rizvi Law College has tradition of organizing a Garba and Dj party called #RAASGARBA for you all. The event was bright tasteful and colourful as student were dressed in bright and sparkly traditional clothes as they grooved to some sick Garba and Bollywood Beats.

### 5. 19th June Saquib Rizvi Memorial Cancer Awareness Marathon (Edition 4)

As you all are aware, Help Yourself Foundation has again come up with Saquib Rizvi Memorial Cancer Awareness Marathon (Edition 4)



  
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HEAD OF THE DEPARTMENT OF LAW, UNIVERSITY OF MUMBAI SEMINAR  
BY DR. SWATI RAUTELA



WDC COUNSELLING SESSIONS



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## 7. EVENTS CELEBRATED AT RLC



### 1. 14th, 18th and 24th Orphanage Visit, Directors Day and Founders Day.

As we start with the celebrations of Rubina Ma'am's Birthday, Founders Day and Directors Day, we start our activities by organizing a detour to orphanage where our college donated food and basic amenities to those kids. Our students had a hearty conversation with them and we all got to learn a lot. Further we celebrated Directors Days and Founders with a carousel of events lined up starting from sports to Dance and drama and recitals.

### 2. 28th and 29th March Khel Mohatsav



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*[Signature]*

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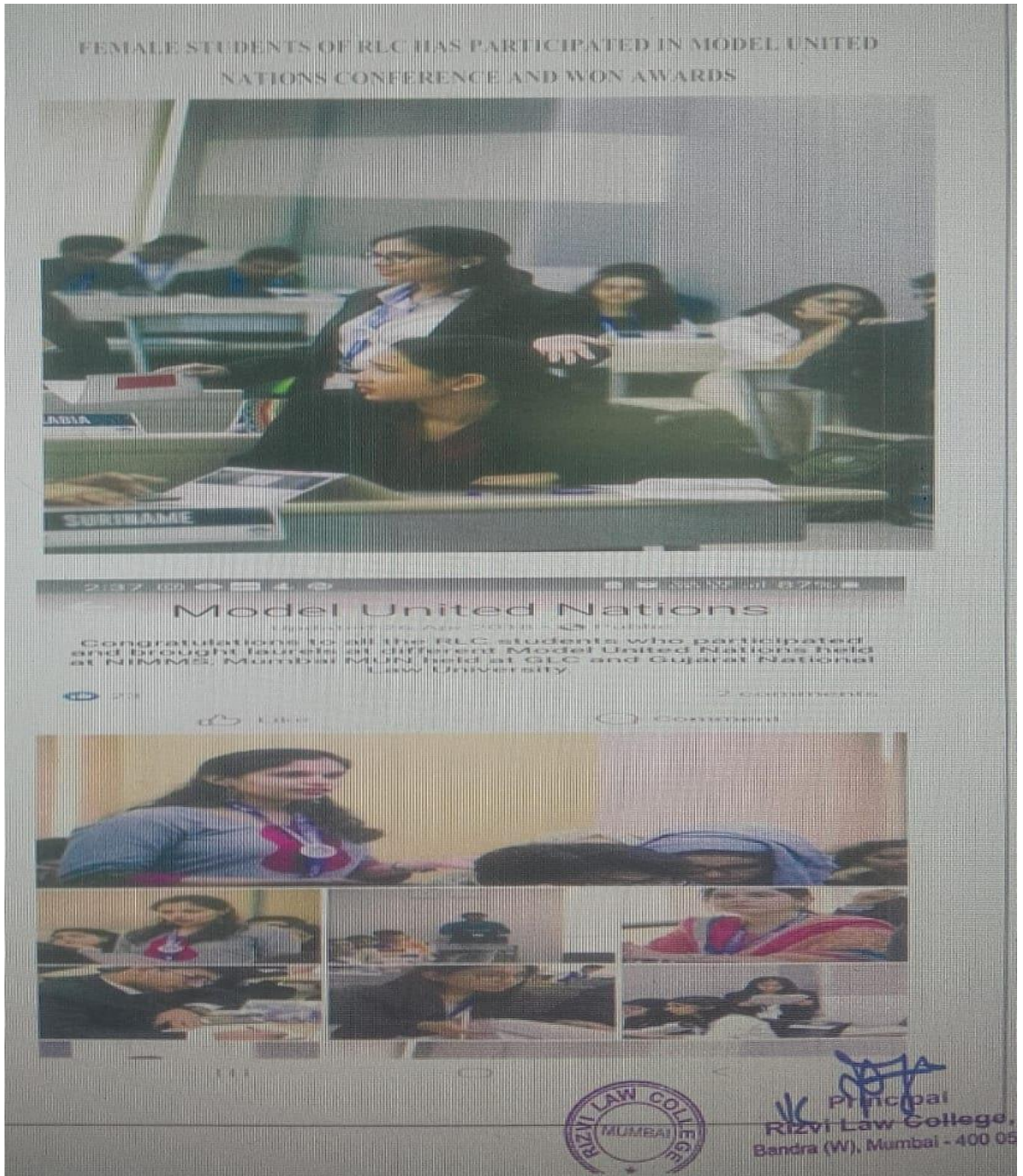




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He specializes in matters related to Public Interest Litigation and the core of his practice lies in dealing with cases relating to Appellate Jurisdiction. Sir has achieved a landmark by working on more than 10,000 cases since the beginning of his practice. Sir's practice specializes in acts like RPWD (Right for person with Disability), Consumer Protection Act, and has made a huge impact in Bombay High Court when dealing with cases related to Enforcement of Writs. During his practice, sir has helped numerous people seek justice and made a societal impact by helping the people who fail to afford legal facilities. Sir has also been a teaching faculty at various colleges across Mumbai. Sir is the perfect example of how a first-generation lawyer can carve his own name in the process of providing justice by being humble, putting in hard work, and portraying a broadminded vision. Apart from serving justice to people, Waranjikar Sir has excelled in representing the advocates practicing in Maharashtra and Goa by organizing events to encourage brotherhood among the community and we were honored and esteemed to have him with us as a guider to our students.



## 16. 6th September SBF Interview

The biggest strength of the college is its students. They come from all over India and some neighboring Countries including Bhutan, Nepal, Dubai, Middle East and Sudan. They virtually run the entire co-curricular activities such as the Student' Bar Forum, thus every year an interview is conducted to be a part of SBF.



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## 7. 15th August Independence Day

On this Auspicious Day, we started with Flag Hoisting continuing with a series of performance like dance, band display, flute display, singing, recitals and more, Ending the Day with an educating Speech from our Directors and Principle on the Importance of the day.



## 8. 7th August Youth Parliament

Feeling very Proud and happy to Share with you that, Our Rizvi Law College has won 2nd Prize in Youth Parliament Inter-College Competition organised by Maha. Legal Service Authority, Industrial and Labour Court and Dept. of Law, University of Mumbai.

CONGRATULATIONS ॐॐॐ TO ALL THE PARTICIPANTS AND FACULTIES IN CHARGE OF IT ARE HIGHLY

APPRECIATED!! ॐ ॐ ॐ ॐॐॐ



## 9. \*TRADITIONAL & ROSE DAY\*

THE FIRST OFFLINE EVENT OF THE ACADEMIC YEAR

Cultural Committee (SBF) would like to announce, that we are celebrating TRADITIONAL DAY in our college, on 21st Feb, from 11:00 AM - 4:00 PM. With DJ.



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#### 4. ANY OTHER QUALITY AUDIT RECOGNIZED BY STATE, NATIONAL OR INTERNATIONAL AGENCIES (ISOCERTIFICATION, NBA)

SR NO.	DOCUMENTS LIST
D. (I)	ENVIRONMENTAL AUDIT
D. (II)	ENERGY AUDIT
D. (III)	GREEN AUDIT

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Green, Energy & Environment Audit Report  
Rizvi Education Society's Rizvi Law College

Ref: SCPL-PR-122-270124  
Date: January 27, 2024

## Report

On

## GREEN, ENERGY & ENVIRONMENT AUDIT

For

Rizvi Education Society's  
**Rizvi Law College**  
Mumbai 400 050

Prepared

By

**Senergy Consultants Pvt Ltd**  
Mumbai 400 088

January-2024

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Green, Energy & Environment Audit Report  
Rizvi Education Society's Rizvi Law College

Ref: SCPL-PR-122-270124  
Date: January 27, 2024

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Green, Energy & Environment Audit Report  
Rizvi Education Society's Rizvi Law College

## I Introduction

Green & Energy Audit was undertaken at Rizvi Education Society's Rizvi Law College, New Rizvi Education Complex, Off Carter Road, Bandra West, Mumbai, 400 050 during the month January 2024.

The organization is very keen to promote green culture wherever possible, as a commitment towards better environment and conservation of energy. A lot of efforts have already been put up to bring down the carbon footprint. To further optimize consumption and identify saving opportunities, M/s Senergy Consultants was assigned to carry out Green & Energy Audit of the premises.

This Audit Report presents the analysis of the data collected, observations made at the facility and is governed by the objectives, scope of work, methodology etc. discussed in the ensuing paragraphs.

### Team:

The team members of the audit study.

- Mr Ravindra Datar
- Mr Nitesh Kharche
- Mr Tushar Kambale

### Acknowledgment:

We wish to express our gratitude towards Dr Sajan G Patil for having given us the opportunity for conducting the study and the support provided during the study.

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## II Executive Summary

The premises were evaluated against the various criterions laid down by the National Assessment and Accreditation Council (NAAC). The major observations are.

### Air Quality & Ventilation:

- The classrooms and other area are well ventilated to ensure proper air quality.
- The fans are appropriately installed to ensure proper air circulation.
- The outdoor and few indoor plants have also been provided to improve the environment.
- There are air-conditioned room, and it has provided with proper ventilation and fresh air.

### Lighting System:

- The usage of natural light is optimized through well designed structure and windows.
- Most of the light fitting are provided with high efficiency LED lamps. The remaining lamps are being replaced with LED lamps.
- It is suggested to automate switching of lamps in the common areas and washrooms with sensor-based control.

### Green Campus Initiative:

- The movement of vehicle inside the campus is restricted with vehicles of Staff and Special Dignitaries are allowed to enter the campus with designated parking area.
- There is a ban on plastic usage inside the campus.
- The campus is surrounded with a lot of greenery, trees, and proper landscaping.
- The student participation may be encouraged in such activities through student clubs and groups.

### Environment & Energy Initiative:

- The college has formed internal committees and student groups / clubs for promoting environmental and conservation activities.
- Green Consumerism and Green Entrepreneurship workshops are conducted to create awareness related to the environment.
- Various Tree Plantation programs have been carried out within and outside the campus.
- Various Beach Clean-up drives were undertaken by students and staff members.

### Water Quality & Conservation:

- The water is supplied by the Municipal Corporation, which is a common practice in Mumbai, Thane & Navi Mumbai.
- Water coolers are provided at individual floors and convenient locations.
- The distribution network and piping are satisfactory and adequate.
- The toilets are provided with water efficient (low usage) fittings.

### Waste Management:

- The effluent water is discharged in the municipal drain, which is a common practice in and around Mumbai, Thane & Navi Mumbai.
- The organic waste is segregated and disposed through municipal system; which may be converted in to manure by installing composting pits / waste collector machine.

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- There is no hazardous or medical waste generated in the college.
- The electronic gadgets / waste is either donated if useful or handed over to appropriate waste collectors.
- The general solid waste is disposed through municipal corporation.

#### Infrastructure usage:

- Ramps are provided on the ground floor to address the needs of specially abled persons.
- The on-campus movement is distributed with multiple entrances as well as staircases.
- The fire extinguishers are provided at key areas.
- The college has initiated appropriate measures to meet the safety requirement.
- The draining system for washrooms is efficient and effective.
- There were no seepages observed in the building premises.

#### Green IT culture:

- The Energy efficient computers and laptops have been procured.
- The electronic communication is encouraged to minimize usage of papers.
- Most of the papers are reused for doubled sided printing to further minimize usage of paper.

#### Renewable Energy:

- The possibility of installing Solar Photovoltaic System with NET metering may be assessed to meet part of the electricity consumption.
- The quantity of plate waste (organic waste with higher starch contents) is negligible, consequently, there is no potential for biogas generation.

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## III Electrical Gadget

### Gadget List

#### Lamps:

Location	LED TL	TFL	CFL		LED
	20 W	36 W	22 W	27 W	22 W
<b>Ground Floor</b>					
Office		7			
Principal					5
Exam Room		4			
<b>Fourth Floor</b>					
Library	5	4			
Staff Room	3	3			
Computer Room	2				
Boys Washroom		3			
Boys Washroom		3			
413	3	3			
412	4				
411	5	5			
409	7				
408	6	6			
Corridor	7				
<b>Fifth Floor</b>					
502	3				
510	8				
509	6	5			
508	5	5			
Moot Court			18		
Corridor	9				
<b>Sixth Floor</b>					
Seminar Room		42	36		
Computer Room			34	76	

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## Ceiling Fans:

Location	Quantity (No.)
<b>Ground Floor</b>	
Office	4
Principal	2
Exam Room	2
<b>Fourth Floor</b>	
Library	11
Staff Room	4
Computer Room	4
413	3
412	2
411	11
409	4
408	5
<b>Fifth Floor</b>	
502	4
510	4
509	6
508	6
Moot Court	5
Bar Room	3

## Air Conditioning Units:

Location	Type	Capacity	Quantity (No.)
<b>Ground Floor</b>			
Office	Split	2 Ton	1
Principal	Split	2 Ton	1
Exam Room	Split	2 Ton	1
<b>Fourth Floor</b>			
Library	Split	1.5 Ton	3
Staff Room	Window	1.5 Ton	1
Computer Room	Window	1.5 Ton	1
<b>Fifth Floor</b>			
Moot Court	Split	1.5 Ton	1
	Window	1.5 Ton	1
<b>Sixth Room</b>			
Seminar Room	Split	1.5 Ton	6
	Window	1.5 Ton	2
Computer Room	Cassette	1.5 Ton	12

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## Observations & Suggestions:

- Most of the light fitting are provided with high efficiency LED lamps. The remaining lamps are being replaced with LED lamps.
- The fans are of standard efficiency; which may be replaced with high efficiency fans with BLDC motor.
- The Air Conditioning Units are with star rating of 3 and above, which are intrinsically operate at high energy efficiency.
- The Air Conditioners are operated as required with manual control. The operation is minimal consequently automation may not be economical.
- The temperature is maintained at 24 to 25 °C for air conditioning spaces, which is within the recommended values.
- The rooms are well ventilated and provided with fans at appropriate location for proper air circulation.
- The gadgets are services properly and maintained in good condition.

## Electricity Bill:

Consumer No.: 0000055045445	Adani Electricity
Meter No.: 057 - 7708570	Tariff Category: LT II (A)

Description	Unit	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22
Energy Consumption	KWH	890	704	698	1149	1331	971
Bill	Rs	8400	6640	6600	11920	13720	10150
Cost	Rs/KWH	9.44	9.43	9.46	10.37	10.31	10.45

Description	Unit	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Energy Consumption	KWH	1240	991	1691	1245	1446	1710
Bill	Rs	12820	10330	27980	12980	28180	17690
Cost	Rs/KWH	10.34	10.42	16.55	10.43	19.49	10.35

## Observation & Suggestions:

- The power cost is within the normal range.

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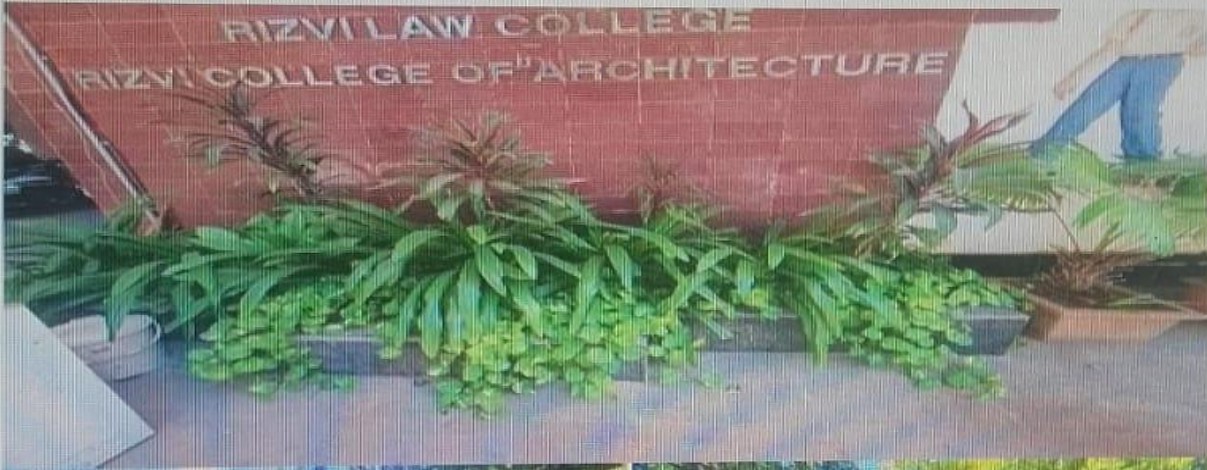
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## IV Environmental System

### Ventilation & Air Quality:

- The air ventilation is adequate.
- Several indoor & outdoor plants have been installed to improve air quality.



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- Natural light is been used for maximum illumination during daytime.
- It has been a general practice to switch off the fans & lights in an occupied area.



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## V Water Management

### Water Source:

The water supplied by the municipal corporation is used for drinking and other requirements. The incoming water from the municipal corporation is metered.



The consumption and costs are as under.

Period	Days	Consumption	Bill Amount	Cost	
		KL	Rs	Rs/KL	
Connection No- HW@0000535					
04-07-2023 To 04-10-2023	92	598	12952	21.66	

### Observation & Suggestions:

- The cost as well as consumption is within the normal range.

### Water Coolers & Purifiers:

Water purifiers & coolers are provided at convenient locations.

Sr No	Location	Quantity (No.)
1	Fourth Floor	1

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#### Water Distribution System:

The distribution network and piping are more or less satisfactory and adequate.

#### Rainwater Harvesting:

The rainwater from the terrace area of the college building is being drained into municipal storm water system through requisite ducts and pipes.

However, considering proximity to the seashore, rainwater harvesting may not be practical.

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## VI Waste Generation & Management

### Solid Waste:

- The organic waste is segregated in the college premises.
- The organic waste and other waste are separately disposed through Municipal system.
- There is no generation of hazardous or biomedical waste in the premises.
- Each Floor is provided is with segregated dustbin for Recyclable waste and Non-Recyclable Waste



- The electronic gadgets with residual life are donated while the electronic waste is properly segregated and handed over to appropriate scrap collector.

### Sewage & Wastewater:

- The sewage is disposed through municipal system.
- There is no generation of harmful or hazardous effluent.
- The sewage treatment plant is not required due to minimal generation of waste.
- The municipal corporation charges cess for treating and disposing waste water.

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## VII Infrastructure & Safety

### Movement on-campus (Distributed / non-distributed leading to crowds)

- The premises are provided with multiple staircases with necessary entrances to ensure quick and effective movement in normal as well as emergency conditions.
- The movement of vehicle inside the campus is restricted with vehicles of Staff and Special Dignitaries are allowed to enter the campus with designated parking area.



- There is complete ban plastic usage inside the campus.
- Ramp & wheelchair is available for differently abled student.

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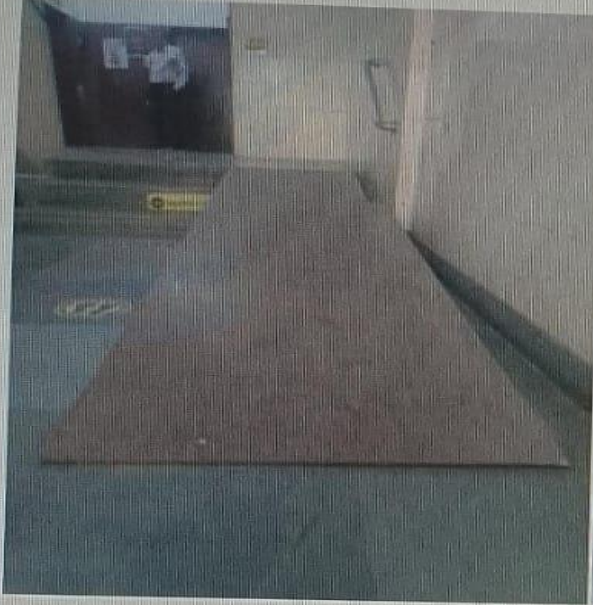
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#### Parking space:



There is adequate parking space for vehicles/four wheelers. However, almost all the students and many of the faculty members avail public transport system which is very convenient due to proximity to railway station and bus services.

#### Firefighting & fire escape system:



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There are efficient fire extinguishers in the premises, which are checked / refilled as per the stipulated frequency.

Sr No	Location	Type	Quantity (No.)
1	Library	Powder	1
2	Passage	Powder	1

The premise is provided with multiple staircases with requisite entrances to ensure quick and effective movement in emergency conditions.

### Draining system:

The drains from the washrooms are connected to the municipal drainage, which is a common practice in the colleges in and around Mumbai.

The municipal corporation charges less for water disposal.

### Seepage in the building:

The premise was visually inspected for seepages.

No seepages were observed in any of the places.

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## VIII Green Culture



### Computers/Laptops:

- The LED / LCD monitors & Laptops has been procured, which are energy efficient.
- These monitors are not only energy efficient but also generate minimal heat and cut down on air conditioning load.
- The electronic communication is encouraged to minimize usage of papers.
- Most of the papers are reused for doubled sided printing to further minimize usage of paper.

The following steps may be initiated to further enhance efficiency of the systems.

1. An efficient power management system may be incorporated to
  - a. Switch off the display if not in use.
  - b. Put the computer in Sleep mode / switching off the machines, if not used for prolonged period.
2. Optimize brightness of the screen.
3. Discourage use of screen savers, which has similar power consumption.

### Paper-less communication:

The major internal as well as external communication is through electronic medium.

### Re-using one sided paper for printing:

It was observed that two side printing / printing on the back side of used paper in more than 80% of the cases.

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Environmental Conservation Activities conducted by students & staff members:



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## IX Renewable Energy

### Solar Photovoltaic:

It is suggested to install rooftop solar panels with net metering for captive usage.

### Solar Thermal:

There is no application of solar thermal system and does not find attractive in this case.

### Biogas Plant:

There is no possibility of installing biogas plant for cooking as the quantity of plate waste is negligible.

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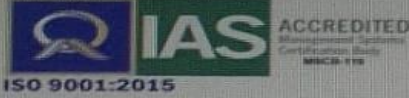


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## Certificate

This is to certify that Energy Audit was carried out at Rizvi Education Society's Rizvi Law College, New Rizvi Education Complex, Off Carter Road, Bandra West, Mumbai, 400 050 during the month of January 2024.

The scope, coverage, findings and recommendations are submitted vide our report SCPL-PR-122-270124 dated January 27, 2024.

For **SENERGY CONSULTANTS PVT LTD**

**Tushar Kamble**  
(Project coordinator)

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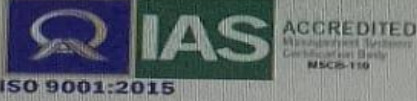


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